

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
July 8, 2009

The Regular Meeting of the Port Commissioners was called to order by President Mike Courtney at 7:00PM.

ROLL CALL

Present: Mike Courtney, Bob McFadden, Ken Farner, Kristi McCavic, Rod Runyon

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director, Bill Dick, Port Attorney; Nora Donovan, RARE Participant

Guests: Rodger Nichols, The Dalles Chronicle; Amanda Remington, MCEDD; Angie Wilson

Angie Wilson led the Pledge of Allegiance.

AGENDA CORRECTIONS or ADDITIONS

None

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the July and August, 2009 calendars. Gorge Commission Hearing on UGB expansion will be July 14, 2009. Discussion on importance of Port stating its opposition to the Scenic Area Ruling. Andrea will talk to Nolan Young and then draft a letter for Commission signature. The August 12, 2009 Port Commission meeting will be in Dufur. Dinner will be at the Balch Hotel.

INTRODUCTIONS

Andrea Klaas introduced Angie Wilson, newly hired part-time financial assistant.

VISITOR'S BUSINESS

None

MEETING MINUTES

MOTION: Commissioner McCavic made a motion to approve the June 17, 2009 meeting minutes as presented. Second by Commissioner McFadden. Motion passed unanimously.

MOTION: Commissioner McFadden made a motion to approve the June 25, 2009 Budget Hearing minutes as presented. Second by Commissioner McCavic. Motion passed unanimously

FINANCIALS

- Andrea Klaas asked that the June 2009 financials be tabled to the August meeting to allow Angie Wilson to get all the information from MCCOG and get the financial transition from MCCOG back in-house completed.

STAFF REPORT

1. *MCEDD Update* – Amanda Remington updated the Commission on MCEDD activities for the past year.
2. *Monthly Recap* – Andrea Klaas updated the Commission
 - Mt. Fir site – Fire flared up this week. Working with the Fire Department a plan was approved to dig out the fire and wet it down. Crestline will continue to put water on the site weekly for a while. The Fire Department has offered to use an infra-red gun to locate the actual hot spot.
 - Oregon Solution Group – Andrea reported that the Port will contribute \$500.00 toward the development of a business plan as approved by the Commission.
 - Special Districts Association of Oregon – SDAO toured the Port facilities to assess the conditions of the buildings.
3. *North Chenoweth Protective Covenants* – Andrea provided a copy of the PC's. The Commissioners will review and email comments. A draft incorporating those comments will be brought to the August meeting.
4. *RARE Program Update* – Nora Donovan reported her activities. Dufur Non-Profit: continues to be successful and moving forward. Renewables: Charting renewable energy asset inventory/marketing material. Copy of

chart was provided to the Commission. Strategic Plan: Discussion on current draft, Nora asked for suggestions and comments. A draft of comments to-date will be sent to the Commission.

5. *Marina Update* – Kathy Norton reported that 39/62 boathouse leases and 17/25 open moorage leases have been paid; numerous minor construction projects are going on. A copy of plans for a new boathouse were given to the Commissioners.; because of on-going vandalism and the need for daily cleaning at the Launch ramp restrooms, the Port has contracted with Northern Wasco Co Parks and Rec Department for cleaning. The Oregon State Marine Board MAP grant will cover the cost for the contracted service; Donnell Plumbing will be installing the new fire system.
6. *Reports of Committees:*
 - a. *Urban Renewal*- Commissioner Farner stated there is nothing new at this time.
 - b. *Chamber of Commerce* – Commissioner McFadden reported the Chamber will be reviewing their Bylaws.
 - c. *Wasco EDC* – Commissioner McFadden reported on the latest EDC meeting.
6. FYI Items:
 - a. Local Government Report-June 2009
 - b. Wasco County EDC-Staff Report 6/18/09
 - c. Wasco County ED Strategic Action Plan

Break: 8:45PM

INTO EXECUTIVE SESSION 8:54PM

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) this may include discussion of real property transactions and privileged legal communication.*

BACK TO REGULAR SESSION 9:52PM

**Addition to Agenda – Action required from Executive Session Discussion

MOTION: Commissioner McFadden made a motion to approve the Agreement for extension of non-remonstrance provisions for proposed local improvement district for phase two of west First Street, Terminal, and Bargeway Road reconstruction project. Second by Commissioner Farner. Motion passed unanimously.

COMMISSION CALL

1. President: Commissioner Courtney thanked Nora Donovan for her work on the Strategic Plan.
2. Other Commissioner business:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:53PM.

PORT OF THE DALLES:

ATTEST:

D.M. Courtney, President
Board of Commissioners

Rod Runyon, Secretary
Board of Commissioners

DATE APPROVED: 08/12/09

Prepared by: K. Norton