

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
February 13, 2013
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Mike Courtney at 7:05PM

ROLL CALL

Present: Mike Courtney, David Griffith, Kristi McCavic, Greg Weast

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Michael Held, Assistant Project Manager; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Kathy Ursprung, Scott Keillor, Todd Chase

Pledge of Allegiance:

AGENDA CORRECTIONS or ADDITIONS

None at this time

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the calendars for February and March 2013.

VISITOR'S BUSINESS

None at this time

MEETING MINUTES

No Motion/Discussion. President ruled minutes approved.

FINANCIALS

Commissioner McCavic and Angie Wilson reported on January, 2013 financials. The Commission likes the new reporting format.

STAFF REPORT

1. *Strategic Plan Update* – Scott Keillor and Todd Chase updated the Commission on the status of the Strategic Plan revision process. The interviews with local residents and business owners and the public meetings have been gone well. The responses have all been very positive regarding the Ports activities and projects. There will be another public meeting later this spring and a meeting with Michael Gellis who will provide information on local, State and World economics and trends and how The Dalles might take advantage of them.
2. *SDAO Annual Conference* – The consensus of the Commission and staff was that overall the conference material was good this year. Commissioner Weast attended the Ethics Session – felt the information was important to keep in mind so the Port continues to be in compliance; Commissioner Griffith attended the Advanced Board Training Session on Thursday. The speaker brought up good conversation starter points.
3. *Monthly Highlights* – Andrea Klaas reported on the NW Food Processors Expo and the Fancy Foods Expo that she attended as part of Team Oregon. Her focus was not only looking for businesses wanting to grow/expand in The Dalles or Oregon, but also what businesses might be good partners for existing industries; meeting with Ted Ferrioli to discuss policy and funding issues in Wasco county; meeting with Wonderworks President, Erin Kovalchuk. Wonderworks is on track to purchase the building, they are about a year ahead of schedule. Erin and the WonderWorks Board have been invited to the March Port Commission meeting; meeting with Tim Schectal regarding the Mint building and his plans for the future. He was excited the Port was interested in what he was doing. He will stay in touch and keep the Port updated on his plans; met with Professor Neis and new U of O Architecture Department Head, Judith Sheine,

regarding the possibility of the PUARL doing a project on downtown The Dalles. Will provide updates as they become available.

4. *Development Update:* Michael Held reported North Chenoweth has been annexed into the City; best case scenario has construction beginning late July; meeting with Public Work and HHPR to develop a plan to bring offsite utilities to Chenoweth; HHPR has completing preliminary plans – 30% Design Plans ready for 2/22/13 city pre-application hearing; meetings with Aaron James of MCEDD/Meyer Memorial Trust to work the North Chenoweth and wetland permitting projects into the newly created investment platform; researching ways to bring high speed broadband at competitive rates to North Chenoweth site; the wetland Regional General Permit is moving forward. A stakeholder recruitment document has been placed in Dropbox explaining the project in full; in the process of having renderings of the North Chenoweth project completed.
5. *Marina Update:* Kathy Norton updated the Commission on activities at the Marina. There was only one response to the Marina Management RFQ, Ken McBain. After meetings to clarify expectations Mr. McBain withdrew his application; the west security lock failed and was replaced; the sea lion has been observed with two smaller female swimming in the Marina; Jerry developed a plan to add up to 8 new parking spaces at the Marina around the restrooms; we have been approached by WINGS, an organization that helps young men get a new start, to provide labor projects for their crew. They are applying for an OSMB grant to fund the projects.

REPORTS OF COMMITTEES

- a) Urban Renewal – Commissioner Weast: Next meeting will be February 26, 2013.
- b) Chamber of Commerce – Commissioner McFadden absent, no report.
- c) Wasco EDC – A.Klaas: Next meeting will be February 21, 2013. The Needs & Issues list has been prioritized; the final list will be approved at the next meeting.
- d) Community Outreach Team – A.Klaas: DC trip scheduled for March 3-8, 2013. Commissioner Weast and A.Klaas will be going this time. Port projects are at the top of the list of projects being promoted on this trip.

EXECUTIVE SESSION

No Executive Session

COMMISSION CALL

1. President: Nothing
3. Commissioners:
 - Commissioner Weast: Liked the comments he heard at the SDAO conference from others who were impressed with how well the Port of The Dalles Commission and staff worked together.
 - Commissioner Griffith: Would like to see a discussion with the Port of Hood River Commission on Incubator space.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:30PM.

PORT OF THE DALLES:

ATTEST:

D.M. Courtney, President
Board of Commissioners

David Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton