

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
March 12, 2014
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, David Griffith, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Michael Held, Assistant Project Manager; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Steve Kramer, Kathy Ursprung, Robin Cope, Jake Grossmiller, Damon Hulit

Pledge of Allegiance: Commissioner McCavic

AGENDA CORRECTIONS or ADDITIONS

None at this time

PUBLIC COMMENT-VISITOR BUSINESS

1. Jake Grossmiller and Damon Hulit representing The Dalles Rodeo Association expressed concerns regarding availability of property in the future if the current location is sold. The current rodeo ground were buildity 49 years ago with a lot of community help and financial support. The Rodeo Association is requesting the Port's help in keeping the property. The Port Commission will discuss it and get back to the Rodeo Association.
2. Robin Cope gave a presentation on NCRC (National Career Readiness Certificate). A 4 hour assessment to be certified gives workers an edge over those without the certification when looking for a job. Communities can become a certified work ready community.
3. Steve Kramer updated the Port Commission on his activities as a Wasco County Commissioner during the past year. Steve also thanked the Port Commission for their help with economic development in Wasco County.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the March and April 2014 Calendars.

7:20pm – Commissioner Griffith left the meeting.

ACTION ITEMS

Motion to approve the February 12, 2014 Regular meeting minutes. M/G.Weast, S/M.Courtney. Motion approved.

February, 2014 Financials approved by consensus.

Motion to approve Easement for Fiber. M/M.Courtney, S/G.Weast. Motion failed 0/4 Staff directed to request more information.

Motion to approve 2014 Workplan. M/M.Courtney, S/K.McCavic. Motion approved unanimously.

7:30 – Commissioner Griffith returned to the meeting.

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas provided weekly reports to the Commission. SDAO Annual Safety Review; Wasco EDC appointed Gary Grossman to the Board then listened to presentations from Wasco County communities on their infrastructure needs; Wahtonka Community School, Brian Goodwin update on the Community School; DC Overview, busy trip - Scenic Area, both Oregon & Washington delegations are working hard at getting funding for the

investment Boards of the National Scenic Act; need to find stable funding for rural schools; legislation was enacted that now preserves the USFS Fire prevention budget by acknowledging that firefighting is a natural disaster and can be funded through a disaster budget; Senator Merkly's staff is going to look into the EDA census data to better understand why our region no longer qualifies for infrastructure grant dollars; USDA programs that can be used for capital construction; The Port has support to get the flowage easement removed from the North Chenoweth property.

2. *Development Update:* Michael Held provided report in meeting packet. Construction began on the main North Chenoweth site; Port is still working to secure financial commitments for the Wetlands Regional General Permit from two of the remaining four property owners; Chenoweth site as possible disposal site for an ODO project may not be feasible after all, still working on that; Main Street is going to help steer the downtown energy audit project, also working to design and build a parklet on Second St; working on a design for Meadow Advertising for a highway billboard; attended a meeting on a new initiative called Investing in Manufacturing Community Partnerships. The goal is to compliment MCEDD's CEDS process.
3. *Marina Update:* Kathy Norton provided report in meeting packet. Water system project almost completed; no further information on the Marina parking lot issue; two homeless camps on Port property, will work with the City Police to remove; update on Main Street activities.
 - a) Urban Renewal – Commissioner Weast: Meeting next week.
 - b) Chamber of Commerce: Commissioner Griffith: Commissioner Griffith reported on Chamber activities..
 - c) Wasco EDC – Andrea Klaas: Meeting tomorrow in Dufur to finalize the priority list.
 - d) COT – Andrea Klaas: Further updates on DC trip.

7:45PM – In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:15PM – Back to Regular Session

Appoint Budget Officer:

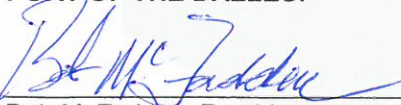
Motion to appoint Andrea Klaas the Port Budget Officer for the 2014-15 budget. M/K.McCavic, S/M.Courtney. Motion approved unanimously.

COMMISSION CALL

1. President:
2. Commissioners:
 - a. Commission Weast enjoyed the COT trip to Washington DC. Great group to work with.
 - b. Commissioner Griffith enjoyed the visit to the North Chenoweth construction site. Nice to see things happening

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:20PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:



David Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton