

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
September 18, 2013
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Michael Held, Assistant Project Manager; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Jeff Renard, Steve Sweitzer, Jennifer Staver

Pledge of Allegiance: Commissioner McFadden

AGENDA CORRECTIONS or ADDITIONS

None at this time

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the calendars for September and October 2013.

VISITOR'S BUSINESS

Jeff Renard, Steve Sweitzer and Jennifer Staver asked for discussion on proposed Marina water system. Concerns: Tenants had no previous notice of new water system; what was the process to get the design/bid for the proposed system; paying for boathouse moorage but not having water for 5 months. Commissioner McFadden outlined the conditions from the City of The Dalles to forgive the high water usage bill in May with the understanding a new water system would be installed within 120 days. Commissioner Courtney asked if the winter water used would be willing to pay for a year-round water system. Steve Sweitzer stated he was willing to pay \$100,000 towards a new year-round water system and felt there were 21 other boathouse owners who would be willing to pay also. He will get the names of those boathouse owners to the Port. Commissioner McCavic stated as a boathouse owner she did not want to pay for a year-round water system but felt there should be more input from the boathouse owners. Commissioner McCavic will assemble a Marina Water Committee to further review the issue.

MEETING MINUTES

Motion to approve the August 14, 2013 Regular Meeting Minutes and September 3, 2013 Special Meeting Minutes. M/M.Courtney, S/G.Weast. Motion approved unanimously.

FINANCIALS

Andrea Klaas and Angie Wilson reported on August, 2013 financials.

STAFF REPORT

1. *Strategic Plan Acceptance* – Andrea Klaas updated the Commission on the Strategic Plan required by the State of Oregon. The Strategic Plan needs to be accepted in some form before the Port can be reimbursed for the cost of preparing the Plan.

Motion to accept the Port of The Dalles Strategic Plan as presented by BergerABAM. M/M.Courtney, S/G.Weast. Motion approved 4-1.

2. *Monthly Highlights* – Andrea Klaas reported that she attended the Oregon Coastal Caucus Summit. Main topic was creating economic opportunities in rural communities; continuing to

pursue North Chenoweth funding ideas, DEQ, EDA, TIGER; the Commission is registered for the Oregon Public Ports meeting September 26-27 in Hood River; Oregon Economic Development Association Annual meeting will be in Hood River October 21-22; Mary Merrill is retiring the end of this year, her energy and tenacity will be missed in the community.

3. *Development Update:* Michael Held reported on a meeting with Chuck Covert And Rolf Anderson to get up to speed on various construction projects at the airport; submitted grant request of \$7,500 to Dept. of Land Conservation & Development for wetland Regional General Permit; we got the \$10,000 grant from Oregon Investment Board; RFP for the project is completed in draft form; Public notice for comments on draft findings of procurement policies went out Sept 12th and will close on Sept 26, 2013 at a Port Commission Special Meeting scheduled for noon at the Port office; North Chenoweth project is to be bid on October 1st, 2013.
4. *Marina Update:* Kathy Norton not at the meeting. Annual Marina BBQ was Sept 17, 2013; the Sea Lion is still at the Marina; Water system issues; City of The Dalles agreed to waive the excess water usage bill from the May Marina water bill with the understanding that a new system be installed within 120 days; 10 boathouses currently for sale, 2 other recent sales; open boat moorage space available at the Marina.
5. *Reports of Committees:*
 - a) Urban Renewal – Commissioner Weast:
 - b) Chamber of Commerce – Commissioner McFadden:
 - c) Wasco EDC – A.Klaas:
 - d) Community Outreach Team – A.Klaas/Commissioner Weast/Commissioner McFadden:

8:20PM – Break

8:25PM – In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

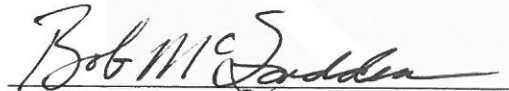
8:50PM – Back to Regular Session

COMMISSION CALL

1. President:
2. Commissioners:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:50PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:



David Griffith, Secretary
Board of Commissioners

DATE APPROVED: 10-9-2013
Prepared by: K.Norton