

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**March 14, 2018**  
**Port Office**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Bayoan Ware, RARE Participant; Bill Dick, Attorney

Guests: Dr. Cynthia Lindsay, Ron & Meredith Martin

Pledge of Allegiance: Commissioner Weast

**AGENDA CORRECTIONS or ADDITIONS**

None

**VISITOR BUSINESS** (for items not already on the agenda)

1. Dr. Lindsay provided update on her project to move the Veterinarian Clinic to the new location in the Columbia Gorge Industrial Center. She provided handouts of the building plans and stated things are going well.
2. Ron & Meredith Martin with EverSummer Basil LLC, provided a powerpoint presentation of the issues they face from the Munsen plant across the street and why their landscaping does not meet the Protective Covenant requirements. Discussion with Port Commission included statement that the Port does not have the authority to regulate the dust from the asphalt plant. That would be done through the DEQ. Port Staff was directed to contact a local landscape company to get a quote on what it would cost to clean up the existing gardens and a plan for bringing the landscaping up to PC requirements.

**PORT CALENDAR/EVENTS**

Andrea Klaas reviewed the March and April, 2018 calendars. Google Open House 4:00 PM on 3/15-meet at Port office to car pool; COT leaving 3/17 for DC trip; 4/11/2018 dinner meeting at 5:00 PM before regular meeting to review goals for next year-Budget Committee will be invited.

**ACTION ITEMS**

1. **Motion to approve the February 14, 2018 Regular Meeting Minutes. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**
2. January 2018 Financial Reports – Avg Interest Rate for LGIP is 1.85%; General Fund-card member service was for traveling and expenses for SDAO conference; No activity in Port Development Fund or Marina.
  - a. **Motion to approve February, 2018 Financial Reports as presented. M/S.Coburn, S/M.Courtney. Motion approved unanimously.**
3. **Motion to approve Resolution 2018-002 authorizing transfers of budgeted amounts between categories of various funds of the Port of The Dalles adopted budget, making appropriations and authorizing expenditures for the fiscal year ending June 30, 2018. M/M.Courtney, S/S.Coburn. Motion approved unanimously.**

## STAFF REPORT

1. *Staff Report:* A full report was provided in the Agenda Packet. Gorge Works-Applications distributed to businesses, developing the professional training components; Marina-The Dalles Marina LLC working with NWPUD on marina load study, this information will be used to finalize the new electrical system design; SDAO Safety Grant-Continuing to replace old lighting fixtures throughout the office; Klindt Cove Kiwanis Park-Crestline Construction proposal out of budget will continue to explore other options. Hage Electric provided proposal for restroom heating that will work, waiting on further electrical information; Community Outreach Team-Team members, Greg Weast, Randy Anderson and Steve Lawrence will be in DC March 19-24. Port is finalizing the project book, the Chamber is supplying the cherries and CGCC is taking care of the scheduling with Port staff making final confirmation; BPA Meeting-Greg, Mike and Andrea met with representatives from BPA. Another meeting with other Federal agencies will take place in May/June; Other-Working with Dr. Lindsay on a press release for her new facility; Pulling together existing Port policies to start an annual review process; Flowage easements-conversations have begun with the USACE about flowage easement issues. When the easement was acquired by the Corps, they over-estimated the maximum height of the Bonneville Pool. This encumbrance shows up on each Title Report and need to be addressed prior to closing on each sale; SAPA-The Port, the City, Business Oregon and Regional Solutions met to continue discussion about UPRR and the private crossing access to the SAPA facility; USCG Mass Rescue Operation Exercise- A mass rescue operation exercise will be held at The Dalles Launch Ramp on May 15-17, 2018.
2. *Reports of Committees*
  - a) Wasco EDC: Ursprung – Wasco County approved the Community Enhancement Priorities for 2018-19. The Project came from all over the county. There will be a grant writing seminar in April. The Commission asked that a list of the priorities be sent to them.
  - b) Chamber of Commerce: Commissioner Griffith - Newly elected Representative Daniel Bonham spoke at the Economic Development Committee meeting. Commission Griffith recommended inviting Representative Bonham to speak at a Port meeting.
  - c) Dufur: Wallace - reported on activities in Dufur.
  - d) Urban Renewal: Coburn – UR entered into a negotiating agreement with M. Leasch for project on property he owns. Approved DEA agreement with Tokla. Project can move forward.
  - e) R.A.R.E: Bayoan Ware - updated the Commission on his activities in February, 2018.
  - f) COT: Weast/Klaas – DC trip next week. Main focus – matching funding for CGCC, UGB and forestry. Commissioner Griffith asked if the team should talk to the legislatures regarding the government’s obligation to native American housing.

7:55 PM - In to Executive Session

**EXECUTIVE SESSION** *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

8:15 PM – Back to Regular Session

## DECISIONS FROM EXECUTIVE SESSION

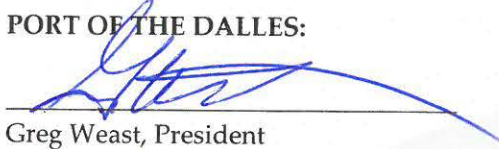
None

## COMMISSION CALL

1. President G. Weast: HR3144 asking for support. Staff will draft a letter of support for Commission signature
2. Other Commissioners:
  - a. Commissioner Wallace: How does Dufur get into enterprise zone? Regarding issues with the asphalt plant, could the Gorge Commission be approached to approve the plant moving up to the rock pit?

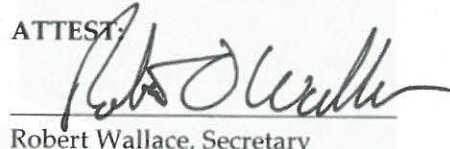
**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:30 PM.**

**PORT OF THE DALLES:**



Greg Weast, President  
Board of Commissioners

**ATTEST:**



Robert Wallace, Secretary  
Board of Commissioners

**DATE APPROVED:**

Prepared by: K.Norton