

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**May 9, 2018**  
**Port Office**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:15PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Bayoan Ware, RARE Participant; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Amanda Hoey, Matthew Klebes

Pledge of Allegiance: Commissioner Courtney

**AGENDA CORRECTIONS or ADDITIONS**

Andrea asked that Action item #5 – Budget Committee Application be added. Commissioner Weast stated an Executive Session would be added after Commission Call. Both items were approved by consensus.

**VISITOR BUSINESS (for items not already on the agenda)**

None

**PORT CALENDAR/EVENTS**

Andrea reviewed the May and June calendars. KODL Coffee Break on Friday, 5/11; Budget Committee meeting on 5/30 at the Mint; Gorge Commission meeting on 6/12 UGB expansion discussion. BPA mtg that day may be moved.

**ACTION ITEMS**

1. **Motion to approve the April 11, 2018 Regular Meeting Minutes. M/S.Coburn, S/M.Courtney. Motion approved unanimously.**
2. April 2018 Financial Reports: Commissioner Coburn reviewed financial reports stating they all looked good. Avg Interest Rate for LGIP is 2.10%; all funds 80% into budget year within budget in all categories.
  - a. **By consensus the April 2018 Financial Reports were approved as presented.**
3. **Motion to approve the 2018-19 Port Work Plan as developed at the April 11, 2018 Work Session and presented at this meeting. M/M.Courtney, S/S.Coburn. Motion approved unanimously.**
4. Resolution #2018-003 – Consent & Support of the Re-Application for Designation of the Wasco County Joint Enterprise Zone: Amanda Hoey and Matthew Klebes presented the City of The Dalles' request. Commission discussion on whether to Consent & Support or become a Sponsor of the Enterprise Zone. Staff was directed to research the pros and cons of becoming a Sponsor rather than Consent & Support. No vote on Resolution #2018-003.
5. **Motion to approve Ryan Bessette as a new member of the Port Budget Committee. M/M.Courtney, S/S.Coburn. Motion approved unanimously.**

**STAFF REPORT**

1. *The Dalles Marina:* Angie presented her request to have the Marina Concession Agreement changed from annual renewal for five years to two 3 years terms which allow longer term planning.
  - a. **Motion to change Marina Concession Agreement from year to year renewals to two 3 year terms. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**
  - b. Angie updated the Commission on planning activities and maintenance at the marina
  
2. *Staff Report:* A full report was provided in the Agenda Packet. Gorge Works: Hiring is winding down. Six interns have been selected. Working on host sites for next year. There will be a debriefing with the steering committee and hos sites this month to discuss ways to improve the application and hiring process and lay out the plans for this summer; Marina: PUD is finalizing the design for the new electrical system; The Dalles Marina and the Port are working on a few maintenance projects and a few administrative projects; Anderson Perry has submitted specification need for the Marina sewer pumps replacement to Devco; Launch Ramp/Guest Moorage: Met with Dan Durrow and Scott Baker to update them about the proposed OSMB launch ramp upgrade and the PUD electrical system upgrade and discuss impacts to the Riverfront Trail and Park; OSMB staff will visit this month as the next step in the launch ramp upgrade; We received and OSMB Grant to replace the Guest Moorage Pumpout/Dump station; Klindt Cove Kiwanis Park: Met with Crestline, Hage Electric and Jordan/Chelsa to discuss expansion plans. A \$20,000 PUD Grant request was submitted to the PUD. The funds would pay for the parking lot lights, restroom heating and power pedestals.; Dufur: The Port is helping revamp the Dufur City website; Andrea and Bill Dick are working on the IGA with the City of Dufur for the water system improvements; BPA Meeting: The proposed date for the multi-agency meeting in The Dalles is June 12; Flowage Easement: There are two types of easements on Port property, "non-restrictive" which were acquired in 1938 and cover a large area of land, and "restrictive" which follow the shoreline at the 100 year floodplain elevation. The "non-restrictive" easements are the ones that Andrea will try to get extinguished and is working with the reality specialist from the Portland office of the Army Corps; Bayoan and Kathy have submitted a USDA Grant request for a financial feasibility study of value added ag as an industry in The Dalles; Andrea met with Representative Daniel Bonham to talk about issues that affect the Port and Port area businesses; Andrea met with Rich Mays, candidate for The Dalles mayor to talk about the Port and what our goals are; Andrea met with Dan Mahr and Jake Open-Berg, two of Senator Merkley's Oregon Staff, to discuss ways Senator Merkley might help in the area; Google project continuing until July 2019; V&G flex building ran into another road block; Kathy U and Matthew Klebes are working on an airport marketing and promotion plan.
  
3. *Reports of Committees*
  - a) Wasco EDC: Ursprung – Joined the Gorge Commission Economic Vitality Group, revising the Economic Development portion of the Gorge Commission Plan.
  - b) Chamber of Commerce: Commissioner Griffith – Working on the Strategic Plan, focusing on 1 issue each month. David will invite Lisa to make a report to the Port Commission at a future meeting.
  - c) Dufur: Wallace – Update on water system, school holding bond meeting, confirmed funding for solar project.
  - d) Urban Renewal: Coburn – *Signed agreement with Broker to list* Agreement to sell Recreation and Blue buildings.
  - e) R.A.R.E: Bayoan Ware - updated the Commission on his activities with regard to his tasks in April, 2018; he was interviewed as part of an article for Ruralite on the RARE program; and he is participating in a RARE Alumni Mapping project.
  - f) COT: Weast/Klaas – Representatives from Senator Merkley's staff met with the COT.

8:40PM - In to Executive Session

**EXECUTIVE SESSION** (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

9:20 PM – Back to Regular Session

**DECISIONS FROM EXECUTIVE SESSION**

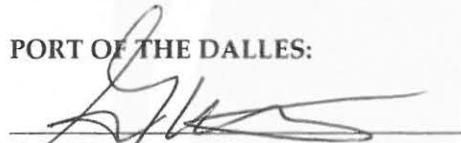
None

**COMMISSION CALL**

1. President G. Weast: Will be gone for a few days. Due to the lateness of the meeting the executive session to follow Commission Call will be cancelled.
2. Other Commissioners:
  - a. Commissioner Griffith: Andrea has an article to share with the Commission on an innovation location in the Port. Bayoan will be visiting an innovation site in June Dave is invited to join him.
  - b. Commissioner Coburn: Appreciated Commissioner's comments during the enterprise zone discussion.

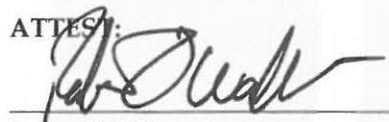
**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:35 PM.**

**PORT OF THE DALLES:**



Greg Weast, President  
Board of Commissioners

**ATTES:**



Robert Wallace, Secretary  
Board of Commissioners

**DATE APPROVED:**

Prepared by: K.Norton