

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**June 13, 2018**  
**Port Office**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Bayoan Ware, RARE Participant; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Lisa

**PLEDGE OF ALLEGIANCE:** Commissioner Courtney

**OPEN BUDGET HEARING: 7:00PM**

**AGENDA CORRECTIONS or ADDITIONS**

None

**VISITOR BUSINESS** (for items not already on the agenda)

Lisa presented information in response to "What do we get for Chamber Membership?"

**PORT CALENDAR/EVENTS**

Andrea reviewed the June and July, 2018 calendars.

**ACTION ITEMS**

1. **Motion to approve the May 9, 2018 Regular Meeting Minutes. M/S.Coburn, S/R.Wallace. Motion approved unanimously.**
2. **April 2018 Financial Reports: Commissioner Coburn reviewed financial reports stating they all looked good. Avg Interest Rate for LGIP is 2.10%.**
  - a. **By consensus the May, 2018 Financial Reports were approved as presented.**
3. **Motion to approve the Intergovernmental Agreement between the City of Dufur and Port of The Dalles as resented; and Motion to approve the Loan Agreement from Port of The Dalles to City of Dufur as presented. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**
4. **Motion to approve Resolution #2018-003 In The Matter of Requesting State Designation of The Wasco County Joint Enterprise Zone. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**

**STAFF REPORT**

1. *GorgeWorks Update:* Kathy Ursprung and Bayoan Ware updated the Commission on the status of the program, highlighting successes, and providing options for making the program more successful next year.
2. *Staff Report:* A full report was provided in the Agenda Packet. Project Updates – V&G, met with all parties involved in hopes of moving the project forward. State building codes could take 4-5 weeks to respond; Columbia Gorge Veterinary Clinic, project still moving forward; BPA, received signed lease agreement for parking on Tract B during construction. Port will

receive \$1,200 per month for 10 months; UPRR/SAPA/Google, Google and SAPA will enter into an agreement that there will be a new entrance constructed in the NWA/SAPA property in two years so the request to UPRR is for a two year extension; Dufur IGA/Loan, the Port and City of Dufur will sign agreements this month. Marina – Fire Recovers, the fire suppression stand pipe worked well and MCFR was able to contain the fire quickly; Power Upgrade, PUD is moving ahead with this project; Sewer/Anderson Perry, the Port has received a proposal from Devco for replacement of the marina sewer pumps. The proposal has been forwarded to Anderson Perry for review. Marketing & Communications – Dufur website and tourism map almost done; Port website updated; request for funding through the Oregon Innovation Council for High-Impact Opportunity Projects; preparing GorgeWorks internship phase. Launch Ramp/Guest Moorage – 2018/19 MAP grant for \$9,800 approved; \$15,000 OSMB Facility Grant approved for pump-out/dump station replacement. Klindt Cove Kiwanis Park Expansion – PUD grant in the amount of \$16,000 was approved for electrical work in the park. Other – information on Oregon Manufacturing Innovation Center where machinist are trained and do R&D for industry partners; Gorge Commission meeting in The Dalles June 12<sup>th</sup> at the Readiness Center; SAPA, SAPA's emission threshold is well below what is being proposed through the Oregon Legislature; State Revenue Forecast – information provided for projected 2017-19 resources; Oregon Nanoscience & Micro technologies Institute, Andrea will be attending on June 25 to explore partnership opportunities.

3. *Reports of Committees*

- a) Chamber of Commerce: Commissioner Griffith – Several FAM groups from Australia and Austria are visiting our area, the Port should have something in the Chamber relocation packets.
- b) Dufur: Wallace – Work on-going with the school projects and bond campaign. Mike Courtney thanked Robert for the very successful and enjoyable Trap Shoot event in Dufur.
- c) Wasco EDC: Ursprung – Planning next year projects.
- d) Urban Renewal: Coburn – Budget approved.
- e) R.A.R.E: Bayoan Ware – Applying for food lab grant and update on GorgeWorks.
- f) COT: Weast/Klaas – No meeting.

**CLOSE BUDGET HEARING: 7:40pm**

1. **Motion to adopt the budget for fiscal year 2018-19 in the total of \$5,618,151.42. M/S.Coburn, S/D.Griffith. Motion approved unanimously.**
2. **Motion to approve Resolution #2018-004 making appropriations and imposing the tax for tax year 2018-19. M/S.Coburn, S/M.Courtney. Motion approved unanimously**

8:43PM - In to Executive Session

**EXECUTIVE SESSION** *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

8:50 PM – Back to Regular Session

**DECISIONS FROM EXECUTIVE SESSION**

None

**COMMISSION CALL**

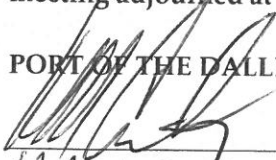
1. President G. Weast: Thanked the Commission & Staff for their work.

2. Other Commissioners:

- a. Commissioner Griffith: Airport will be dedicating the flex-building to honor Nolan Young.
- b. Commissioner Wallace: Dufur got a PUD Grant and may be some Google money.
- c. Commissioner Coburn: Thanked Commissioner Griffith for the car give-away contest.
- d. Commissioner Courtney: More praise for the Dufur Trap Shoot event

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:00PM.

PORT OF THE DALLES:

  
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Greg West, President  
Board of Commissioners

*Vice President - MIKE COURTNEY*

ATTEST:

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Robert Wallace, Secretary  
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton