

## District Safety and Health Program

The safety and health of all workers/employees is a shared goal of all who work for this District. The District's policy is that managers, supervisors, and all other employees share responsibility for taking reasonable steps to engender a safe and healthful workplace.

~~The District has a safety committee consisting of management and labor representatives or holds safety meetings.~~ The goal of the committee is to assist in identifying hazards and unsafe work practices, mitigating obstacles to accident prevention, and evaluating the District's safety program.

The District expects all management and hourly employees to focus on the following:

- Striving to achieve zero accidents and injuries.
- Taking reasonable steps to improve safety and health rules.
- Assisting loss control efforts aimed at identifying and mitigating industrial hygiene and/or safety hazards.
- Identifying reasonable and appropriate mechanical and physical safeguards.
- Conducting reasonable safety and health inspections.
- Training workers as needed in safe work practices and procedures.
- Providing employees with personal protective equipment as appropriate to specific job tasks, and training employees in its appropriate care and use.
- Using appropriate personal protective equipment.
- Reporting hazards, unsafe work practices, and accidents.
- Assisting in the identification of the cause of on the job injuries, and in the identification of reasonable methods to prevent similar occurrences.
- Supervising workers in safe work practices.
- Enforcing applicable safe work rules.
- Disciplining workers that fail to work safely.
- Participating in and supporting safety committee activities.
- Reviewing the District's safety and health program annually or as needed.

Discipline up to and including termination could result from a failure to pay reasonable attention to any of the above.

IF LOSS PREVENTION ASSISTANCE IS NEEDED AT ANY TIME, CONTACT:

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## SELF-INSURED & GROUP SELF-INSURED EMPLOYER LOSS PREVENTION ASSISTANCE / LOSS PREVENTION PROGRAMS

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### **437-001-1050 Self-Insured and Group Self-Insured Employer Loss Prevention Assistance.**

- (1) A self-insured employer and each self-insured group shall make available to each of its workplace or group locations occupational safety and health loss prevention assistance.
- (2) A self-insured employer or group shall acknowledge all requests for services which do not involve alleged hazards from any of its locations within 30 days by scheduling a date to begin providing services.
- (3) Any request from locations of the self-insured employer or group regarding imminent danger of an alleged hazard shall be responded to as soon as possible with loss prevention services.
- (4) All other requests regarding alleged hazards other than imminent danger shall be responded to with loss prevention services as soon as practicable, but not longer than 30 days following the date of the request.

**Stat. Auth.:** ORS 654.025(2) and 656.726(3).  
**Hist:** APD Admin. Order 21-1988, f. 12/27/88, ef. 12/27/88.  
OR-OSHA Admin. Order 8-1991, f. 4/25/91, ef. 5/1/91.

### **437-001-1055 Self-Insured and Group Self-Insured Employer Loss Prevention Programs.** Each self-insured employer and each member of a group self-insured program shall establish and implement a written occupational health and safety loss prevention program for each establishment. As a minimum requirement, the program shall:

- (1) Provide for a loss prevention effort within the normal functions of the business for prevention or reduction of health and safety injuries and illnesses; and
- (2) Inform its managers and workplace locations of the availability and the process for requesting loss prevention assistance.

**Stat. Auth.:** ORS 654.025(2) and 656.726(3).  
**Hist:** APD Admin. Order 21-1988, f. 12/27/88, ef. 12/27/88.  
OR-OSHA Admin. Order 8-1991, f. 4/25/91, ef. 5/1/91.

# SELF-INSURED & GROUP SELF-INSURED EMPLOYER LOSS PREVENTION EFFORT

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Oregon Administrative Rules  
Oregon Occupational Safety  
and Health Division

**437-001-1060 Self-Insured and Group Self-Insured Employer Loss Prevention Effort.** Each self-insured employer and each member of a group self-insured program shall implement a loss prevention effort for each of its locations, which identifies and controls all reasonably discoverable occupational safety and health hazards and items not in compliance with the federal or the division's occupational safety and health laws, rules and standards. The self-insured group shall assist each member of the group in developing and implementing the loss prevention effort. This loss prevention effort shall include at least the following:

- (1) Management commitment to health and safety;
- (2) An accountability system for employer and employees;
- (3) Training practices and follow-up;
- (4) A system for hazard assessment and control;
- (5) A system for investigating all recordable occupational injuries and illnesses that includes corrective action and written findings;
- (6) A system for evaluating, obtaining, and maintaining personal protective equipment;
- (7) On-site routine industrial hygiene and safety evaluations to detect physical and chemical hazards of the workplace, and the implementation of engineering or administrative controls;
- (8) Evaluation of workplace design, layout and operation, and assistance with job site modifications utilizing an ergonomic approach;
- (9) Employee involvement in the health and safety effort;
- (10) An annual evaluation of the employer's loss prevention activities based on the location's current needs; and
- (11) The group shall maintain records which document the assistance provided to each member of the group.

**Stat. Auth.:** ORS 654.025(2) and 656.726(3).  
**Hist:** APD Admin. Order 21-1988, f. 12/27/88, ef. 12/27/88.  
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