

TABLE OF CONTENTS

CHAPTER 1: DISTRICT POLICIES

	<u>Page</u>
POLICY 1.1: GOVERNANCE BY POLICIES . . . . .	1
A. GOVERNANCE BY POLICIES . . . . .	1
B. COMPLIANCE WITH LAW . . . . .	1
C. COMPLIANCE WITH POLICIES . . . . .	1
D. POLICIES DO NOT CREATE RIGHTS . . . . .	1
POLICY 1.2: ADOPTION, AMENDMENT AND REPEAL OF POLICIES AND OTHER REGULATIONS. . . . .	1
A. BOARD ADOPTION, AMENDMENT, AND REPEAL OF POLICIES AND OTHER REGULATIONS. . . . .	1
POLICY 1.3: MAINTENANCE AND DISTRIBUTION OF POLICY MANUALS. . . . .	2
A. COMPILATION OF POLICY MANUALS . . . . .	2
B. DISTRIBUTION OF POLICY MANUALS. . . . .	2
C. DISTRICT POLICY MANUAL TO BE AVAILABLE TO THE PUBLIC . . . . .	2

POLICY 1.1: GOVERNANCE BY POLICIES

A. GOVERNANCE BY POLICIES

The primary duty and function of the Board of Directors is to establish policies for the governance of the District. It is the policy of the Board to delegate to the Chief Executive Officer and staff the responsibility for the day-to-day administration of the District, in a manner consistent with the policies and directions of the Board.

B. COMPLIANCE WITH LAW

Policies shall comply with all applicable federal, state and local laws and regulations. If any policy or portion thereof is found to conflict with any local, state, or federal law or regulation, such policy shall be deemed void without further Board action. It shall be the responsibility of all District personnel to bring any such conflict to the Board's attention immediately upon discovery.

C. COMPLIANCE WITH POLICIES

All District personnel shall comply with the policies adopted by the Board of Directors. Any failure to comply shall constitute grounds for disciplinary action or termination.

D. POLICIES DO NOT CREATE RIGHTS

Policies of the District shall not create any enforceable right, contract, employment agreement or expectation on the part of any person; and any deviation from a District policy shall not in itself render any District action invalid, void or voidable, nor shall such deviation constitute evidence of negligence. The Board may deviate from policy when to do so serves the public interest or would avoid hardship as the Board may determine.

POLICY 1.2: ADOPTION, AMENDMENT AND REPEAL OF POLICIES  
AND OTHER REGULATIONS

A. BOARD ADOPTION, AMENDMENT, AND REPEAL OF POLICIES  
AND OTHER REGULATIONS

The Board shall base its regulations on the best available information and input from affected parties. Whenever the Board enacts, amends or repeals any policy or other regulation, it shall do so in accordance with ORS 198.510 to 198.600. A copy of these statutes is attached as an Appendix.

POLICY 1.3: MAINTENANCE AND DISTRIBUTION OF POLICY MANUALS

A. COMPILATION OF POLICY MANUALS

The Chief Executive Officer shall compile all of the policies and procedures adopted by the Board into a District Policy and Procedure Manual. The Chief Executive Officer shall be responsible for updating the Manual regularly.

B. DISTRIBUTION OF POLICY MANUALS

Updated Policy and Procedure Manuals shall be kept at each office or other facility maintained by the District. The following persons shall maintain an updated Manual:

1. All Board members;
2. Chief Executive Officer;
3. District attorney; and
4. Other persons designated by the Chief Executive Officer or the Board;

C. DISTRICT POLICY MANUAL TO BE AVAILABLE TO THE PUBLIC

The Policy and Procedure Manual is a public record. At least one copy of the updated Policy Manual shall be available for inspection and use by the public at the District's main business office during regular business hours.