

**PORT OF THE DALLES COMMISSION**  
**Regular Session Meeting Minutes**  
**Wednesday, April 13, 2022, 7:00 p.m.**  
**Port Administrative Office**

The Regular Session Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00 p.m.

**ROLL CALL** Executive Assistant Toepke

- **COMMISSION** Greg Weast, Robert Wallace, Staci Coburn, David Griffith, John Willer
- **STAFF** Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant; Bill Dick, Attorney
- **GUESTS** Jeff Renard, Manager, Columbia Gorge Regional Airport; Bob McFadden, Past Port Commissioner; Angie Macnab, The Dalles Marina, LLC

**PLEDGE OF ALLEGIANCE** Commissioner Weast

**AGENDA CORRECTIONS/ADDITIONS** Executive Director Klaas Add: Action Item 3. Intergovernmental Agreement (IGA) between Wasco County, the City of The Dalles, Mid-Columbia Fire and Rescue, Wasco County Library District, North Wasco County Parks and Recreation, Wasco County 4H and Extension, Wasco County Soil and Water Conservation District and Port of The Dalles, with Google LLC, Design LLC, and Moraine LLC, to enter a Strategic Investment Program (SIP)

**PUBLIC COMMENT OR QUESTION** None

**UPCOMING MEETINGS/EVENTS** Stands as included in meeting packet

**COMMUNITY PARTNER UPDATE** Jeff Renard, Manager Columbia Gorge Regional Airport Working on North Apron, this summer will move to South Apron; working on stage 2 of a FEMA Grant for getting fuel tanks out of the ground; receiving 20 Military Helicopters per day; 40% increase in sales of charter aircraft; Air-n-Air is a charter company that has a great reputation; Car Service people use in primarily Enterprise; the Jet's are bringing in mainly windsurfers or people going out to the Macnab's to hunt; 14 fulltime instructors; mobile mechanic's and 3 tech's; Firefighting helicopters to start coming in soon; working on 5 active grants with Angie

**ACTION ITEMS**

1. **March 16, 2022, Regular Session Meeting Minutes** Stand as presented, Approved by Consensus
2. **March 2022 Financial Reports** Stand as presented, Approved by Consensus
3. **Intergovernmental Agreement between Wasco County, the City of The Dalles, Mid-Columbia Fire and Rescue, Wasco County Library District, North Wasco County Parks and Recreation, Wasco County 4H and Extension, Wasco County Soil and Water Conservation District and Port of The Dalles, with Google LLC, Design LLC, and Moraine LLC, to enter a Strategic Investment Program (SIP)** *M/J. Willer, S/S. Coburn Motion Approved Unanimously*

**DISCUSSION ITEMS**

1. **Work Plan FY 2022-2023** Executive Director Klaas Stands as included in meeting packet, plus: Emphasis on trying to get Munson moved; breakdown updating Port Policies into sections to make more manageable; adding 4.2 Evaluate Electric Vehicle charging options downtown

**REPORTS**

1. **Concessionaire The Dalles Marina, LLC: Q3/FY 2021-2022 Report** Owner-Operator Macnab Stand as included in meeting packet, plus highlights: Part of the Fire Suppression system was broken by a Marina Tenant – it is being fixed – the company came out to test the system, it is working fine – it should probably be tested every other year. There are a lot of homeless people walking through the parking lot, so we had the PUD install 5 new overhead lights. We also added lights down in the Marina on the fingers; the parking lot striping failed, they are going to do it again; 2 boathouses are currently for sale, maybe a 3<sup>rd</sup> will be added; trying to generate

revenue for the Yacht Club; TDM, LLC's Attorney is revamping the lease; the Yacht Club still did not receive payment from US Ecology for utilizing the Yacht Club – there was no signed contract or agreement; Discussion about grants for a new fuel tank and fueling system – Angie would write the grant, The Dalles Yacht Club would manage the fuel station – card lock system. ED Klaas said that this has been discussed before and that the Port would need to receive a proposal from the Yacht Club.

2. *Staff Report Executive Director Klaas* Stands as included in meeting packet.

3. *Committee Reports*

- *Community Outreach Team Commissioner Weast* Promising meetings. Marina recovery was pitched. And money for a little town South of here! The Oregon delegation was great. Need to make better connections with our partners across the river. It was different than previous years, as you had to be escorted everywhere. There is a lot of money out there if you know where to find it. Agriculture was a big subject there. Plus, broadband. Talking about whether wired is still the best option – or should it be switched to Wi-Fi.
- *Urban Renewal Commissioner Coburn* Met for the first time in person for who knows how long – for a budget meeting; the budget was approved. There will be a regular meeting again this month.
- *Chamber of Commerce Commissioner Griffith* Did not meet. 22-24th of this month is the Cherry Festival. Chamber met with the City on Monday with their annual Tourism Report. Charm Trail has been going for 10 years. It's going to be starting from May 1st. Ref MCEDD: #1 Interstate Bridges and #2 Goldendale Hydro
- *Dufur Commissioner Wallace* Wastewater Project – getting ready to go out to bid, material and labor costs are so high it is concerning. Who will be a good fit to manage the underground storage project – the test site will proof out the science to see who is going to manage the facility? Water & Weather: 10 inches of snow and snow on the weather forecast today. Cherries – what will happen. Pollination? South of Maupin – the driest we've seen in 1,200 years. Maybe some of the seed guys will come North. Monitoring USDA/CRP – for wheat production due to the war in Ukraine/Russia
- *Wasco County Economic Development Committee EA Toepke* No meeting this month, the next one is in June

**REGULAR SESSION ADJOURNED AT 7:58 P.M. & EXECUTIVE SESSION COMMENCED AT 8:00 P.M.**

**EXECUTIVE SESSION ADJOURNED AT 8:37 P.M. & REGULAR SESSION RESUMED AT 8:38 P.M.**

**ACTION REQUIRED FROM EXECUTIVE SESSION** None

#### COMMISSION CALL

- Explanation of Executive Director's upcoming Evaluation & Compensation: Create a committee (Commissioners' Coburn & Wallace). Agree upon the form. ED Klaas does a self-evaluation. Goals for upcoming year. Reviewing prior years goals. Dates and measurable items. So, it can be quantified. Peer review added to that process as well. Compile all those results and share with the Commission at the June Port Commission Meeting. June is so that if the Commission agrees and there is an adjustment, then it can start from the new fiscal year in July. Moving forward the Port will have a living document that future committees can use.
- Great feedback and support for the Innovator Drinks in The Dalles first edition held at Freebridge! There is \$1.5 million from Senator Merkley going through Fourth, then to WyEast (Commissioner Wallace).

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:55 p.m.**

PORT OF THE DALLES:



Greg Weast, President  
Board of Commissioners

ATTEST:



David A. Griffith, Secretary  
Board of Commissioners

DATE APPROVED: May 11, 2022

Prepared by: Jennifer Toepke, Executive Assistant