

**PORT OF THE DALLES BUDGET COMMITTEE**  
**Meeting Minutes**  
**Dry Hollow Vinyard**  
**May 29, 2013**

The Port of The Dalles Budget Committee meeting was called to order at 5:30pm by Port Commission President Mike Courtney at 5:40pm.

**ROLL CALL:**

Present: Mike Courtney, Bob McFadden, Greg Weast, Kristi McCavic, David Griffith, Sandi Olson, Joan Silver, Jana Webb, Steve Kramer, Mary Merrill

Others Present: Andrea Klaas, Executive Director; Kathy Norton, Office/Marina Administrator; Angie Wilson, Bookkeeper; Michael Held, Assistant Project Manager

**CALL FOR NOMINATIONS:**

Commissioner Courtney opened the nominations for Budget Committee Chairman. Bob McFadden nominated Greg Weast as Chairman, Second by David Griffith. By unanimous vote Greg Weast was retained as Chairman.

Commissioner Courtney opened the nominations for Budget Committee Secretary. Steve Kramer nominated Kristi McCavic, Second by Mike Courtney. By unanimous vote Kristi McCavic was elected Secretary.

Commissioner Courtney turned the meeting over to Budget Committee Chairman Greg Weast.

**BUDGET MESSAGE:**

The Budget Message was presented by Budget Officer Andrea Klaas. .

**BUDGET DISCUSSION:**

Budget Officer Andrea Klaas reviewed the budget and 2013-14 Tax Revenue Estimates. General Fund will continue to be the Port's operating fund. Port Development fund will reflect all revenue and expenses related to land sales. The Marina Enterprise fund will reflect all revenue and expenses related to the Marina operation including debt service related to the Marina. The General Fund will pay a portion of all wages and associated employee and office expenses, the Marina fund will pay the balance. Personal services have been increased to more accurately reflect these expenses that are associated with Marina operation; line item 4 in Resources (interest from earnings) will be change to (interest earned) on all Budgets; reduce wages/benefits for the Development Specialists in General Fund and increase wages/benefits for the Development Specialist in Port Development fund; reduce Land sale commissions expense in Port Development fund and increase wages/benefits for Marketing/Communications position in Port Development fund; review of RV dump site revenue

**BUDGET APPROVAL:**

**Motion to accept the 2013-14 Port of The Dalles Budget as amended by the Budget Committee, M/M.Courtney, S/S.Olson. Motion to accept the 2013-14 budget approved unanimously.**

**TAX RATE APPROVAL:**

**Motion to approve the tax rate of \$0.2007/\$1,000 for the 2013-14 year as recommended by the Budget Officer, M/S.Kramer, S/K.McCavic. Motion to accept the \$0.2007/\$1,000 Tax Rate approved unanimously.**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BUDGET COMMITTEE, the meeting adjourned at 6:25PM.

BUDGET COMMITTEE:

BUDGET COMMITTEE:

\_\_\_\_\_  
Greg Weast, Chairman

\_\_\_\_\_  
Kristi McCavic, Secretary