

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
June 10, 2015
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, David Griffith, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper, Bill Dick, Attorney

Guests: none

Pledge of Allegiance: Commissioner Courtney

AGENDA CORRECTIONS or ADDITIONS

None at this time.

PUBLIC COMMENT-VISITOR BUSINESS

None at this time.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the June and July, 2015 Calendars.

ACTION ITEMS

1. May 13, 2015 Meeting minutes – Discussion, Commission requested updated on food coop. Kathy Ursprung reported on the time involved and economic benefit to ag-business in the region.

Motion to approve May 13, 2015 meeting minutes. M/M.Courtney, S/G.Weast, motion approved unanimously.

2. May, 2015 Financial Report: Angie Wilson reported the City Airport well payment was received; refund from disbanded Columbia Gorge Economic Development Association; Marina winter water/sewer bills have been mailed.

Motion to approve May 2015 financials as presented. M/K.McCavic, S/M.Courtney, motion approved unanimously.

3. Board consensus set the 2015-16 Budget Hearing for noon on June 18, 2015.
4. Resolution #15-2001 to Adjust the 2014-15 Budget by Intrafund Transfer.

Motion to approve Resolution 15-2001 as presented. M/M.Courtney, S/G.Weast, motion approved unanimously.

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas provided full report in meeting packet. MIDCO purchased the Windseeker and is now looking for an operator of the restaurant; Bernert Barge is starting to get more work and need to ship loads around. They will be constructing a new breasting dock along their current location; USP did clean up their landscaping. Riverside Gymnastics is supposed to be taking care of theirs but so far no progress. I will be sending Miyong Limmeroth a certified letter listing our remedies. Also talked to EverSummer about their landscaping. They have traded use of their vacant lot for parking FLI landscaping to clean up their site. If there is not substantial progress next week they will also be getting a letter; Pierce from DirtHugger reported they finished removing the last of the material from Port

property. He extended an invitation to all of you to come see their new site; two more transformers have arrived; BPA is moving ahead with installing utilities; Crestline has scheduled a walk-through of the project on June 4 at 2pm if you would like to join us; new phone system at the office with a live person answering every call; developing a list of folks to visit in Portland, businesses, developers, site selectors, etc., will be bring a box of fresh The Dalles cherries to each; Columbia Gorge Industrial Certified Site process is kicking back into gear. Trying to get the site included in the next evaluation window which will be before the end of June, 2015.

2. *Marketing & Communications Update:* Kathy Ursprung provided full report in meeting packet. Land Marketing – Continue to market the CGIC to targeted sectors; advertising in Capital Press; recurring ads in the Gorge Magazine; also ad in Trade, Industry and Development; promo video on the port and airport lands that tie together life-style with business advantages; July 31, 2015 set for dedication event. Wetland Regional General Permit – May 18, 2015 TAC toured the wet-lands of the study area; participants received specific information about potential mitigation sites. TAC will meet on July 7, 2015 to begin negotiation process between parties involved; estimate that we should be able to submit the final applications to the DSL and COE by end of 2015.
3. *Marina Update:* Kathy Norton provided report in meeting packet. 2015-16 moorage leases to go out soon; 2015-16 marina project will be to replace the electric power poles; exploring options for locating new port boathouse; following the April meeting I was reminded that there was a waiting list and the first name on that list was Deric Anthony. Past Port policy was to follow the waiting list when it came to marina usage.

Motion to approve following existing Port policy to use the waiting list for marina usage. M/K.McCavic, S/M.Courtney, motion approved unanimously.

Main Street – June 2, 2015 meeting included a discussion on ways to engage downtown businesses/building owners in process, funding sources for Main St, and updates from committees.

4. *Reports of Committees:*
 - a) Urban Renewal – Commissioner Weast: Update provided via email.
 - b) Chamber of Commerce: Commissioner Griffith: Color Dash was very successful; Chamber is using a new dues structure.
 - c) Wasco EDC – Kathy Ursprung: Selected projects to focus on – mostly water systems. Committees are looking at funding options.
 - d) COT – Bob McFadden: No meeting. Former big projects have been completed COT needs a project to focus on.

7:30PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:05PM – Back to Regular Session

COMMISSION CALL

1. President: Nothing
2. Commissioners:
 - a. Commissioner McCavic thanked Griffith Motors for providing lights for the Middle School Band Concert – great event that benefited the High School
 - b. Commissioner Weast thanked staff for always providing addition information when needed.
 - c. Commissioner Courtney wished Commissioner McCavic a happy birthday.

8:25PM – In to Executive Session

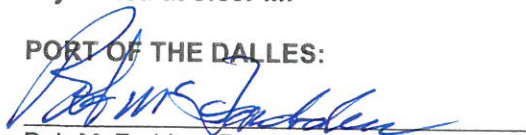
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8:50PM – Back to Regular Session

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:50PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:



David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton