

PORT OF THE DALLES COMMISSION
Regular Session Meeting Minutes
Wednesday, May 12, 2021

The Regular Session Meeting of the Port Commissioners was called to order by President Greg Weast at 5:30 p.m.

**The meeting was held via the video conferencing platform Zoom; attendees joined via computer or called in via telephone*

ROLL CALL Executive Assistant Toepke

Commission Greg Weast, Mike Courtney, Staci Coburn, Robert Wallace, David Griffith

Staff Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant; Anna Shank-Root, Land Use Strategist & Policy Analyst

-Bill Dick, Attorney and Angie Macnab, Contracted Port Bookkeeper & Owner-Operator, The Dalles Marina, LLC

Guests Jessica Metta, Executive Director, Mid-Columbia Economic Development District; Yvonne Peppin-Wakefield, Owner, 3735 Klindt Drive, The Dalles; Dr. John Willer

PLEDGE OF ALLEGIANCE President Weast

AGENDA CORRECTIONS/ADDITIONS None

OPENED PUBLIC BUDGET HEARING-5:31 P.M. Fiscal year 2021-2022 as approved by the Port of The Dalles Budget Committee

PUBLIC COMMENT OR QUESTION None

COMMUNITY PARTNER UPDATE Jessica Metta, Executive Director, Mid-Columbia Economic Development District Introduction of MCEDD; 1) Business Assistance: Lending; Training; Industry Cluster Development. 2) Technical Assistance: Grant Administration/Labor Standards; Economic Development Services; Project Management Services. 3) Regional Coordination: Broadband; Transportation www.gorgetranslink.com; Regional Planning: Mid-Columbia Economic Resiliency Team; Covid-19 Recovery Plan; Comprehensive Economic Development Strategy; and Call to Action

UPCOMING MEETINGS/EVENTS As included in Meeting Packet

REPORTS

1. *Staff Report* Executive Director Klaas Stands as included in the Meeting Packet.
2. *RARE Report* Land Use Strategist and Policy Analyst Shank-Root Stands as included in the meeting packet, plus explanation concerning potential Wi-Fi installation at The Dalles Marina Transient Moorage under the Travel Oregon Grant
3. *Committee Reports*
 - *Community Outreach Team* Commissioner Weast & Executive Director Klaas Hoping to hold an in person meeting this month. Also looking forward the next Washington D.C. trip in September and hoping that it can be in person. See Staff Report.
 - *Wasco County Economic Development* Commissioner Courtney Information was sent via email to Commission.
 - *Urban Renewal* Commissioner Coburn Mid to early November the plans should be completed for the ? building, then the review process.
 - *Dufur* Commissioner Wallace Dufur is dealing with Covid – Kramer’s Market closed due to a staff person having Covid. K-8 is getting back to school soon. Hopefully Dufur will be in a better situation when school starts in the Fall. Hopefully, the next meeting will be in Dufur. It would be great if Anderson & Perry could give an update on the wastewater system.
 - Griffith The Chamber is a great place for our community – the Cherry World is coming up. We had a cruise ship at our dock. Wasco County Commissioner Steve Kramer discussed Covid vaccinations – how to get

people to come to our community centers – maybe a mobile vaccination center can go to the community centers when they hold their dinners.

CLOSED PUBLIC BUDGET HEARING-6:03 P.M. Fiscal Year 2021-2022 as approved by the Port of The Dalles Budget Committee

ACTION ITEMS

1. April 14, 2021 Regular Session Meeting Minutes were Approved by Consensus
2. April 21, 2021 Budget Committee Meeting Minutes were Approved by Consensus
3. April 2021 Financial Reports were Approved by Consensus
4. Resolution No. 21-002 Authorizing Budget Transfers, Making Appropriations, Authorizing Expenditures for Fiscal Year 2020-2021 M/M. Courtney S/D. Griffith, Motion Approved Unanimously
5. Resolution No. 21-003 Adopting the Budget, Making Appropriations, Imposing the Tax, Categorizing the Tax for Fiscal Year 2021-2022 M/M. Courtney S/D. Griffith, Motion Approved Unanimously
6. Work Plan Fiscal Year 2021-2022 was Approved by Consensus
7. Municipal Auditing Services Selection from RFP Received was Accepted by Consensus
8. Capital Outlay-Building Improvement: Port Office Building Windows: Wood M/M. Courtney S/S. Coburn, Motion Opposed 3-2 Vinyl M/R. Wallace S/D. Griffith, Motion Approved 4-1
9. The Dalles Marina Second Amendment to Concession Agreement was Approved by Consensus
10. The Dalles Marina Rules and Regulations-Amendment 05-12-2021 was Approved by Consensus
11. Site Plan Approval Request for 3735 Klindt Drive, The Dalles was Approved by Consensus
12. Sign Design Approval Request for 4330 River Trail Way, The Dalles was Approved by Consensus

REGULAR SESSION ADJOURNED AT 6:23 P.M. & EXECUTIVE SESSION COMMENCED AT 6:25 P.M.

EXECUTIVE SESSION ADJOURNED AT 6:43 P.M. & REGULAR SESSION RESUMED AT 6:44 P.M.

ACTION REQUIRED FROM EXECUTIVE SESSION None

COMMISSION CALL

1. Commissioner Courtney I am getting short!
2. Commissioner Griffith Happy with where our world is at! People are moving, happy, and having fun.
3. Commissioner Coburn Thanks to Anna for working on, and obtaining, the grant from Travel Oregon.
4. Commissioner Wallace I hope we can meet in Dufur in June.
5. Commissioner Weast Thanks to all the Commissioners for their continued service, except Commissioner Courtney!

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 6:52 p.m.

PORT OF THE DALLES:


Greg Weast, President
Board of Commissioners

ATTEST:


Robert Wallace, Secretary
Board of Commissioners

DATE APPROVED: June 9, 2021

Prepared by: Jennifer Toepke, Executive Assistant