

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**December 12, 2018**  
**Port Office**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 6:00PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith (6:10pm)

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Commission and Staff Families

Pledge of Allegiance: Kathy Norton

**AGENDA CORRECTIONS or ADDITIONS**

None

**VISITOR BUSINESS (for items not already on the agenda)**

None

**PORT CALENDAR/EVENTS:** Provided in the meeting packet.

**ACTION ITEMS**

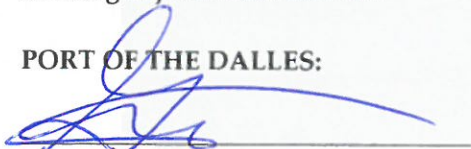
- a. **Motion to approve the November 14, 2018 Regular Meeting Minutes and December 3, 2018 Audit Presentation Minutes. M/R.Wallace, S/M.Courtney. Motion approved unanimously.**
- b. **Motion to approve the November, 2018 Financial Reports. M/S.Coburn, S/M.Courtney. Motion approved unanimously.**
- c. **Motion to approve a Personal Services Contract with Matthew Buck to complete a feasibility study for a Food Learning and Business Center. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**

**STAFF REPORTS:** Provided in meeting packet.

**COMMISSION CALL:** Merry Christmas

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 6:04PM.**

**PORT OF THE DALLES:**



Greg Weast, President  
Board of Commissioners

**ATTEST:**



Robert Wallace, Secretary  
Board of Commissioners

**DATE APPROVED:**

Prepared by: K.Norton