

**PORT OF THE DALLES COMMISSION**  
**Regular Session Virtual Meeting Minutes**  
**August 12, 2020**

The Regular Session Virtual Meeting of the Port Commissioners was called to order by President Greg Weast at 7:08 p.m.

*\*The meeting was held via the video conferencing platform Zoom; attendees joined via computer or called in via telephone*

**ROLL CALL**

**Commission:** Greg Weast, Mike Courtney, Staci Coburn, Robert Wallace, David Griffith

**Staff:** Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant

Bill Dick, Attorney; Angie Macnab, Bookkeeper

**PLEDGE OF ALLEGIANCE** Commissioner Weast

**AGENDA CORRECTIONS/ADDITIONS** None

**EXECUTIVE SESSION ACTION** ED Klaas's Performance Evaluations & Compensation Reviews are to be held in April of each year

**VISITOR BUSINESS** None

**UPCOMING MEETINGS/EVENTS** Stands as included in meeting packet, *with the exception that Commissioner Weast will be joining Commissioner Courtney at the KODL Coffee Break on August 14, 2020.*

**ACTION ITEMS**

1. July 8, 2020 Regular Virtual Meeting Minutes were approved by consensus
2. July 22, 2020 Special Virtual Meeting Minutes were approved by consensus
3. July 2020 Financial Reports were approved by Consensus

**DISCUSSION ITEM**

1. *Real Estate: Stands as included in meeting packet, plus ED Klaas to create criteria to make a decision & a timeline. A subcommittee was formed of Commissioners Courtney & Griffith. Commissioner comments – Commissioner Courtney: Right deal for The Ports Constituents – Jobs, ORS 777; Commissioner Coburn: Criteria to make a decision – price does not have to be the sole reason; Commissioner Wallace: It would be useful to have the office receive property's regularly; and Commissioner Griffith: The property's should be located in our service area*

**REPORTS**

2. *Staff Report: Stands as included in meeting packet*
3. *Columbia River Gorge Commission Report: Stands as included in meeting packet, plus the 20 acres/1% was changed (voted on) to 50 acres/2% and in general the Commission is almost evenly divided*
  - *Community Outreach Team, Commissioner Weast: The in-person trip to Washington DC will not happen in September, EA Toepke will schedule virtual video conferencing meetings for the group. The 2<sup>nd</sup> Districts Congressional Candidates will be invited to talk to the COT.*
  - *Wasco County Economic Development, Commissioner Courtney: The EDC did not meet.*
  - *Urban Renewal, Commissioner Coburn: They did not meet – but are still finalizing the DDA for the Granada – they will meet in September.*
  - *Dufur, Commissioner Wallace: Schools are due to reopen, broadband progress, Safe Routes to School*
  - *Chamber of Commerce, Commissioner Griffith: Mention of the \$50,000 in grants that was provided by Google. Drive-in Movie available at Sunshine Mill is a great addition for the community. \$20,000 is being dedicated to city sidewalk repair*

## COMMISSION CALL

1. Commissioner Weast: Thanked 'The Dalles Marina LLC' for discounting the moorage for the Sea Scouts. Suggested that staff could work with Sea Scouts on a request to present to the Port Commission. Commissioner Courtney said to make sure that The Port are listed as a second on their insurance and to provide The Port with what their insurance limits are. Commissioner Courtney made a motion to donate \$1,000.00 to the Sea Scouts. Commissioner Griffith seconded the motion, the motion approved unanimously
2. Commissioner Courtney: Thanks to ED Klaas for surviving another year at The Port.
3. Commissioner Griffith: Happy to be a Commissioner!
4. Commissioner Coburn: Thanks to ED Klaas for staying on top of the Gorge Commission.
5. Commissioner Wallace: Thanks to ED Klaas for the Friday Updates, they are useful and thanked EA Toepke for the Marina clean-up, it made a big improvement. Dallesport School building might be available for business.

**PUBLIC COMMENT OR QUESTIONS:** None

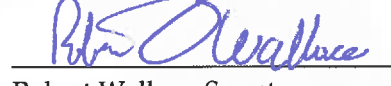
**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 7:58 p.m.**

**PORT OF THE DALLES:**



Greg Weast, President  
Board of Commissioners

**ATTEST:**



Robert Wallace, Secretary  
Board of Commissioners

**DATE APPROVED:** September 9, 2020

**Prepared by:** Jennifer Toepke, Executive Assistant