

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**September 12, 2018**  
**Port Office**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith  
Staff: Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney  
Guests: Doug Kirchofer, Kyle House, Kevin Jensen, Kurt Konger, Paul Titus, John Amery

**PLEDGE OF ALLEGIANCE:** Commissioner Coburn

**AGENDA CORRECTIONS or ADDITIONS**

Commissioner Weast asked that an Executive Session be added after Visitor Business.

**VISITOR BUSINESS** (for items not already on the agenda)

Nothing

7:01PM - In to Executive Session

**EXECUTIVE SESSION** *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

8:05PM – Back to Regular Session

**PORT CALENDAR/EVENTS**

None available

**ACTION ITEMS**

1. **Motion to approve the August 8, 2018 Regular Meeting Minutes. M/M.Courtney, S/R.Wallace. Motion approved unanimously.**
2. July and August 2018 Financial Reports: Commissioner Coburn stated she had reviewed both sets of financial reports and found no issues. Commissioner Courtney asked what the insurance on funds in the Columbia State Bank account were. Angie will provide that information in October.
  - a. **The July and August 2018 Financial Reports were approved by consensus.**

**REPORTS**

1. *PUD Update:* Kurt Konger and Paul Titus provided updates on Lot #3-Purchase agreement, Substation completed July 2017; Tract A-Trailhead parking lot completed; Tract B-Improvements made.
2. *Staff Report:* A full report was provided in the Agenda Packet. Marina Guest moorage pump-out/dump station has arrived. Waiting on electrical and plumbing contractor timelines. There are a few multiple ship dockings at the launch ramp dock this fall; Klindt Cove Kiwanis Park is still waiting City Planning approval. Hege Electric will proceed with the restroom heating project funded through the PUD grant; Gorge Works pilot project is completed and launching into 2019 planning; Airport Marketing meeting with Chuck Covert

and Matthew Klebes to discuss next steps. Commissioner Griffith asked why it is taking so long to get the video completed and what information is needed to move the project forward?; Port Marketing newsletter sent out August 17. Working with various parties on property interest; Jerry Rundell retired on August 31m 2018 after 30 years with the Port. Jerry will continue to come in a few hours each week for now. Working with the City to remove or reduce the SDC fees for a new service water connection for irrigation in the CGIC.

3. *Reports of Committees*

- a) Chamber of Commerce: Commissioner Griffith –9/22 Old Motorcycle group coming to The Dalles, 9/27 Annual BBQ, the Chamber now has the ability to take online payments
- b) Dufur: Wallace – Fire Recovery Fund of \$45,000 was set up – a committee will be assembled to oversee distribution of the funds. City water system leaks being repaired.
- c) Wasco EDC: Ursprung – Changing prioritization list process.
- d) Urban Renewal: Coburn – Recreation building sold. Tony’s Building project at standstill, BOLI did not approve prevailing wage request. Interest in Griffith building for mixed use project.
- e) COT: Weast/Klaas – September trip will be 9/22-27. Team members for this trip are Scott Hage (Wasco County), Dan Spatz (CGCC), Randy Anderson (D12 Schools), Tim McLoughlin (City), David Griffith (Port) and Andrea Klaas (Port).

8:30PM - In to Executive Session

**EXECUTIVE SESSION** *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

9:05PM – Back to Regular Session

**DECISIONS FROM EXECUTIVE SESSION**

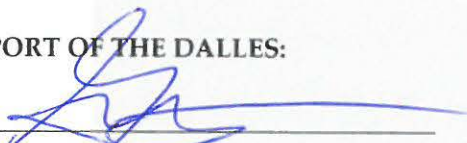
Nothing

**COMMISSION CALL**

1. President: Commissioner Weast thanked Commissioner Courtney and the staff for their help during Andrea’s absence and Commissioner Griffith for traveling to DC as a member of the COT.
2. Commissioner Griffith thanked Commissioner Weast and the staff for taking care of business during Andrea’s absence.
3. Commissioner Courtney updated on his wife’s condition and said their experience at MCMC was very good.
4. Commissioner Coburn thanked the staff for their help while Andrea was gone.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:15PM.**

**PORT OF THE DALLES:**

  
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Greg Weast, President  
Board of Commissioners

**ATTEST:**

  
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Robert Wallace, Secretary  
Board of Commissioners

DATE APPROVED:  
Prepared by: K.Norton