

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
September 8, 2010
Port of The Dalles Office

The Regular Meeting of the Port Commissioners was called to order by President Mike Courtney at 7:02PM.

ROLL CALL

Present: Mike Courtney, Ken Farner, Bob McFadden, Kristi McCavic, Rod Runyon

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Angie Wilson, Bookkeeper; Bill Dick, Port Attorney

Guests:

Pledge of Allegiance: Kathy Norton

AGENDA CORRECTIONS or ADDITIONS

Andrea Klaas asked that a discussion of the Port By-Laws be added to the beginning of the Staff Report.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the September and October 2010 Calendars. Commissioner McFadden will be part of the OutReach Team trip to Washington DC September 12 – 17, 2010. The next Port Commission meeting will be October 13, 2010.

INTRODUCTIONS

None

VISITOR'S BUSINESS

None at this time

MEETING MINUTES

MOTION:

Commissioner McFadden made a motion to approve the minutes of the August 18, 2010 regular meeting as presented. Second by Commissioner McCavic. Motion passed unanimously.

FINANCIALS

Andrea Klaas and Angie Wilson reviewed the August, 2010 financials. Angie reported the \$300,000.00 transfer from the General Fund to the Port Development fund as per the Budget Committee recommendation had been done; and the City Airport Well Loan payments have been corrected to reflect proper posting. Following discussion on the A/R Aging Summary Report the Commission directed staff to include the \$35.00 late fee on all late moorage payments.

STAFF REPORT

** Addition to Agenda

0.5 Port By-Laws: Commissioner Courtney recommended forming a By-Laws committee to review the current By-Laws to make recommendations regarding possible updates to the By-Laws.

Commissioners Runyon and McCavic and Andrea Klaas volunteered to form the committee and report back to the Commission at the October meeting.

1. *Wetlands* – Andrea Klaas and Commissioner McFadden reported on progress regarding the wetlands. Andrea will be submitting all remaining industrially zoned land, whether under Port ownership or not, to be considered for State Certified Industrial Site Certification. DSL is putting together a packet that will outline options available to property owners in The Dalles wanting to fill in wetlands with possible solutions. Andrea will provide this information to the commission when it becomes available. Commissioner McFadden contacted John Huffman, Andrea contacted Ted Ferioli and Commissioner McFadden and Andrea met with Senator Merkley's staff to give all of them a version of what's going on from our perspective. The legislators will follow up in Washington DC and monitor the progress through the Army Corps review/permit process to make sure it keeps moving.

2. *Monthly Highlights* – Andrea Klaas: AAA Metal Fab-project moving forward. Dirt Hugger-PUD is getting ready to install power and there has been some grinding of material. Riverfront Assets-project is moving forward. Community Outreach Team-Commissioner McFadden will travel to DC as part of the team. Andrea provided the Commission with a tri-fold information piece that promotes all infrastructure projects in the Industrial Center. Commissioner McFadden will be taking this information piece to Washington DC.

Marina Update – Kathy Norton updated the Commission on activities and issues at the Marina. The Sewer Tank installation policy has been tested and is working. Kathy reported on her meeting with Dawn at City Planning regarding the zoning at the Marina as it pertains to occupancy. Kathy and Bill will continue to work through this. The Marina Committee will meet on September 21, 2010, Kathy will update the Committee on the sewer tank installation policy and ask for input regarding the occupancy issue. A woman was observed dumping garbage at the Marina. The City police were notified, they identified the woman and were going to make contact with her. Hage Electric and the PUD continue to be partners in working with us to improve the electrical system at the Marina.

3. *Reports of Committees:*

a. *Urban Renewal*- Commissioner Farnier reported the Round-About final touches are almost complete; the Flour mill is employing eight and looking for another tenant; enough federal and state funds have been secured for the marine terminal dock and festival area; the permitting process for the pedestrian undercrossing is almost complete; the 3rd street project has been set back a year at the request of the property owners; the Chamber is arranging cruise ship stops at the new dock for next year.

b. *Chamber of Commerce* – Commissioner McFadden reported the Chamber picnic was very successful; the concert in the Park program was also very successful-the last concert was last week.

c. *Wasco EDC* – Andrea Klaas: Next meeting September 16, 2010.

d. *MCEDD* – Commissioner Runyon reported the process is interesting. The 1st meeting will be September 9, 2010.

**Addition to Agenda:

e. *Port Land near Marina* – Andrea Klaas reported she is looking for ideas to repair the riparian area and eliminate the invasive species. She is contacting the Conservation District to see if they will partner with the Port on the project.

Break – 7:58PM

INTO EXECUTIVE SESSION 8:08PM

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) this may include discussion of real property transactions and privileged legal communication.*

Back to Regular Session 8:55PM

COMMISSION CALL

1. President: Thank Jerry Rundell for his work to refinish the Port signs – They look great. With regard to the landscaping/weeds Port property needs to be maintained as an example to other Port property owners.
2. Commissioners: Commissioner McFadden stated the tri-fold brochure will be a valuable tool in Washington DC. The Outreach team is very successful based on the outcome of Federal funding coming to The Dalles.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:56PM.

PORT OF THE DALLES:

D.M. Courtney, President
Board of Commissioners

ATTEST:

Rod Runyon, Secretary
Board of Commissioners

DATE APPROVED: October 13, 2010

Prepared by: K.Norton