

FORM  
LB-20

RESOURCES  
GENERAL FUND

Port of The Dalles

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2017-2018			
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year: 14-15	First Preceding Year 15-16						
1	\$ 549,152	\$ 426,386	\$ 521,654	1 Beginning cash on hand* (cash basis) or	\$ 589,788	\$ 589,788	\$ 589,788	1
2				2 Net working capital (accrual basis)				2
3	\$ 12,114	\$ 13,183	\$ 12,000	3 Previously levied taxes estimated to be received	\$ 12,000	\$ 12,000	\$ 12,000	3
4	\$ 2,447	\$ 7,544	\$ 2,608	4 Interest from Cash in Bank	\$ 7,372	\$ 7,372	\$ 7,372	4
5			\$ 1,889	5 Interest from Marina Loan	\$ 1,889	\$ 1,889	\$ 1,889	5
6				6 Transfer from Other Funds				6
7	\$ 17,950	\$ 24,054	\$ 30,064	7 Lease Land & Facilities	\$ 30,064	\$ 30,064	\$ 30,064	7
8				8 Launch Ramp Revenues				8
9				9 Land Sales				9
10	\$ 9,200	\$ 9,800	\$ 9,800	10 MAP Grants	\$ 9,800	\$ 9,800	\$ 9,800	10
11	\$ 3,065	\$ 327	\$ 100	11 Miscellaneous Income	\$ 2,300	\$ 2,300	\$ 2,300	11
12				12 RV Dump Station				12
13				13 Sale Of Building Materials				13
14				14 Sale Of Equipment				14
15			\$ 5,000	15 SDAO Safety Grant	\$ 6,000	\$ 6,000	\$ 6,000	15
16	\$ 1,603	\$ 15,150	\$ 497	16 Airport Well Loan				16
17	\$ 1,865	\$ 930	\$ 2,000	17 Transient Moorage dock fees	\$ 2,300	\$ 2,300	\$ 2,300	17
18				18 Transient Moorage Utility receipts				18
19		\$ 2,999		19 OR State Marine Board Grant-Transient Moorage				19
20				20 OR State Marine Board Facility Improvements				20
21	\$ 9,174	\$ 9,449	\$ 9,733	21 Marina Loan	\$ 9,449	\$ 9,449	\$ 9,449	21
22				22 Prior period adjustment				22
23			\$ (17,771)	23 Compression due to M5				23
24			\$ (18,232)	24 Est Taxes not to be Received				24
25				25 Transient Moorage Grant				25
26			\$ 100,000	26 Amenity Improvements Grant				26
27				27 Marina: staff time, materials, misc	\$ 10,000	\$ 10,000	\$ 10,000	27
28				28				28
29	\$ 606,570	\$ 509,822	\$ 695,345	29 Total resources, except taxes to be levied	\$ 670,961.97	\$ 670,962	\$ 670,962	29
30			\$ 285,632	30 Taxes estimated to be received	\$ 305,460	\$ 305,460	\$ 305,460	30
31	\$ 274,837	\$ 278,373		31 Taxes collected in year levied				31
32	\$ 881,407	\$ 788,195	\$ 980,977	32 TOTAL RESOURCES	\$ 976,422	\$ 976,422	\$ 976,422	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM  
OR-LB-30

REQUIREMENTS SUMMARY  
GENERAL FUND

Port of The Dalles

Historical Data			REQUIREMENTS For: Administration	Budget for Next Year 2017-2018					
Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year:14-15	First Preceding Year 15-16								
1			1	<b>PERSONAL SERVICES</b>			1		
2	\$ 93,598	\$ 47,895	\$ 57,000	2	Executive Director	\$ 75,000	\$ 75,000	\$ 75,000	2
3	\$ 17,600	\$ 19,881	\$ 36,000	3	Admin/Special Projects	\$ 21,500	\$ 21,500	\$ 21,500	3
4	\$ 18,517	\$ 19,481	\$ 21,000	4	Maintenance Supervisor	\$ 29,750	\$ 29,750	\$ 29,750	4
5			\$ 5,100	5	Marketing and Communications	\$ 10,000	\$ 10,000	\$ 10,000	5
6	\$ 10,314	\$ 7,010		6	Contracted Services				6
7	\$ 17,171	\$ 6,833	\$ 13,000	7	FICA- Employer	\$ 10,000	\$ 10,000	\$ 10,000	7
8	\$ 1,466	\$ 2,573	\$ 4,000	8	PERS-Employer	\$ 4,000	\$ 4,000	\$ 4,000	8
9	\$ 33,752	\$ 10,233	\$ 18,000	9	Health Insurance	\$ 28,483	\$ 28,483	\$ 28,483	9
10			\$ 1	10	Unemployment	\$ 1	\$ 1	\$ 1	10
11	\$ 2,114	\$ 1,720	\$ 2,500	11	Workman's Comp	\$ 2,500	\$ 2,500	\$ 2,500	11
12				12					12
13	\$ 194,532	\$ 115,626	\$ 156,601	13	<b>TOTAL PERSONAL SERVICES</b>	\$ 181,234	\$ 181,234	\$ 181,234	13
14	2	2	2.5	14	Total Full-Time Equivalent (FTE)	2.3	2.3	2.3	14
15				15	<b>MATERIAL AND SERVICES</b>			15	
16	\$ 13,705	\$ 14,000	\$ 20,000	16	Account & Audit	\$ 18,000	\$ 18,000	\$ 18,000	16
17		\$ 1,885	\$ 23,000	17	Contracted Services	\$ 34,750	\$ 34,750	\$ 34,750	17
18	\$ 7,893	\$ 6,244	\$ 10,000	18	Development & Communication	\$ 10,000	\$ 10,000	\$ 10,000	18
19	\$ 13,459	\$ 7,746	\$ 10,000	19	Dues, Fees, Subscriptions	\$ 10,000	\$ 10,000	\$ 10,000	19
20	\$ 9,483	\$ 11,725	\$ 15,000	20	Insurance- Prop Liability	\$ 15,000	\$ 15,000	\$ 15,000	20
21	\$ 3,536	\$ 2,905	\$ 5,000	21	Legal	\$ 5,000	\$ 5,000	\$ 5,000	21
22	\$ 23,466	\$ 18,103	\$ 25,000	22	Maintenance	\$ 27,000	\$ 27,000	\$ 27,000	22
23	\$ 9,485	\$ 10,175	\$ 12,000	23	Launch Ramp	\$ 12,000	\$ 12,000	\$ 12,000	23
24	\$ 6,301	\$ 4,550	\$ 5,000	24	Office Supplies	\$ 7,500	\$ 7,500	\$ 7,500	24
25		\$ 3,107	\$ 3,000	25	Office Equipment	\$ 3,000	\$ 3,000	\$ 3,000	25
26	\$ 3,337	\$ 2,711	\$ 5,000	26	Staff Development/Enhancement	\$ 5,000	\$ 5,000	\$ 5,000	26
27	\$ 8,777	\$ 10,263	\$ 10,000	27	Travel	\$ 10,000	\$ 10,000	\$ 10,000	27
28	\$ 12,499	\$ 12,601	\$ 12,000	28	Utilities- Office	\$ 14,000	\$ 14,000	\$ 14,000	28
29	\$ 2,970	\$ 3,348	\$ 4,000	29	Utilities- Industrial	\$ 4,000	\$ 4,000	\$ 4,000	29
30	\$ 171	\$ 234	\$ 1,000	30	Transient Moorage Utilities	\$ 1,000	\$ 1,000	\$ 1,000	30
31				31					31
32				32					32
33	\$ 115,082	\$ 109,597	\$ 160,000	33	<b>TOTAL MATERIALS AND SERVICES</b>	\$ 176,250	\$ 176,250	\$ 176,250	33
34				34	<b>CAPITAL OUTLAYS</b>			34	
35	\$ 1,897		\$ 12,000	35	Building Improvements	\$ 30,000	\$ 30,000	\$ 30,000	35

36	\$	-00		\$	100,000	36	Land Improvement					36			
37	\$	-00		\$	50,000	37	Marina Water System re-build					37			
38						38	Launch Ramp					38			
39	\$	1,897	\$	-00	\$	162,000	39	<b>TOTAL CAPITAL OUTLAYS</b>	\$	30,000	\$	30,000	\$	30,000	39
40						40	<b>TRANSFERRED TO OTHER FUNDS &amp; DEBT</b>						40		
41	\$	-00	\$	-00	\$	117,000	41	Transfer to other funds	\$	100,000	\$	100,000	\$	100,000	41
42	\$	-00	\$	-00	\$	-00	42	Debt Service				\$	-00	42	
43	\$	-00	\$	-00	\$	50,000	43	General Operating Contingency	\$	50,000	\$	50,000	\$	50,000	43
44	\$	-00	\$	-00	\$	167,000	44	<b>TOTAL TRANS, DEBT AND CONTINGENCY</b>	\$	150,000	\$	150,000	\$	150,000	44
45	\$	311,511	\$	225,223	\$	645,601	45	<b>TOTAL EXPENDITURES</b>	\$	537,484	\$	537,484	\$	537,484	45
46	\$	(143,510)				46	<i>Prior Period Adjustment</i>							46	
47	\$	426,386	\$	562,972	\$	335,376	47	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	\$	438,937	\$	438,937	\$	438,937	47
48	\$	594,387	\$	788,195	\$	980,977	48	<b>TOTAL REQUIREMENTS</b>	\$	976,422	\$	976,422	\$	976,422	48
150-504-030 (Rev 10-16)															

FORM  
LB-20

**RESOURCES**  
**PORT DEVELOPMENT FUND**  
(Fund)

Port Of The Dalles

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2017-2018					
Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year:14-15	First Preceding Year 15-16								
1	\$ 1,621,725	\$ 2,105,996	\$ 5,539,769	1	Beginning cash on hand* (cash basis) or	\$ 2,938,609	\$ 2,938,609	\$ 2,938,609	1
2				2	Net working capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	\$ 7,921	\$ 10,147	\$ 27,699	4	Interest from Earnings	\$ 26,000	\$ 26,000	\$ 26,000	4
5				5	Flex/Tenant Bldg Const-Ln/GarntPriv				5
6	\$ 16,309	\$ 280,952	\$ 250,000	6	Matching Grants	\$ 200,000	\$ 200,000	\$ 200,000	6
7	\$ 1,300	\$ 35,724		7	Misc. Income	\$ 1,652	\$ 1,652	\$ 1,652	8
8				8	Transfer from Other Funds	\$ 100,000	\$ 100,000	\$ 100,000	9
9	\$ 309,289	\$ 4,365,246	\$ 800,000	9	Land Sales	\$ 960,000	\$ 960,000	\$ 960,000	10
10		\$ 11,274	\$ 11,046	10	Interest from Contracts	\$ 11,046	\$ 11,046	\$ 11,046	11
11	\$ 2,137,500		\$ 112,500	11	Loan				12
12				12	Federal appropriation				13
13				13	Building Sales				14
14			\$ 32,848	14	Principal from contract sales	\$ 32,848	\$ 32,848	\$ 32,848	15
15	\$ 1,223,002			15	Prior Period Adjustment				16
16		\$ 250,000		16	Donations				17
17				17					18
18				18					19
19				19					20
20				20					21
21				21					22
22				22					23
23				23					24
24				24					25
25				25					26
26				26					27
27				27					28
28				28					30
29				29					31
30	\$ 5,317,046	\$ 7,059,339	\$ 6,773,862	30	<b>TOTAL RESOURCES</b>	\$ 4,270,155	\$ 4,270,155	\$ 4,270,155	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM  
LB-31

**REQUIREMENTS SUMMARY  
PORT DEVELOPMENT FUND**

Port Of The Dalles

Historical Data			REQUIREMENTS For: Development and Marketing	Budget for Next Year 2017-2018					
Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year:14-15	First Preceding Year 15-16								
1			1	<b>PERSONAL SERVICES</b>			1		
2	\$ 44,466	\$ 42,000	2	Executive Director	\$ 25,000	\$ 25,000	\$ 25,000	2	
3	\$ 37,300	\$ 45,900	3	Marketing/Communications	\$ 45,900	\$ 45,900	\$ 45,900	3	
4		\$ 7,000	4	Admin/Special Projects	\$ 21,500	\$ 21,500	\$ 21,500	4	
5		\$ 5,000	5	Maintenance Supervisor	\$ 5,250	\$ 5,250	\$ 5,250	5	
6	\$ 2,930	\$ 6,756	6	FICA- Employer	\$ 8,000	\$ 8,000	\$ 8,000	6	
7	\$ 1,084	\$ 400	7	PERS-Employer	\$ 400	\$ 400	\$ 400	7	
8	\$ 3,215	\$ 27,289	8	Health Insurance	\$ 21,053	\$ 21,053	\$ 21,053	8	
9	\$ 42		9	Unemployment				9	
10	\$ 52	\$ 120	10	Workman's Comp	\$ 120	\$ 120	\$ 120	10	
11	<b>\$ 44,581</b>	<b>\$ 124,562</b>	<b>\$ 133,709</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 127,223</b>	<b>\$ 127,223</b>	<b>\$ 127,223</b>	11	
12	1	1	1.5	Total Full-Time Equivalent (FTE)	1.7	1.7	1.7	12	
13			13	<b>MATERIAL AND SERVICES</b>			13		
14		\$ 10,000	14	Marketing-Grant				14	
15	\$ 16,166	\$ 23,943	\$ 55,000	15	Marketing-Media/Promoional	\$ 55,000	\$ 55,000	\$ 55,000	15
16	\$ 13,953	\$ 8,175	\$ 20,000	16	Marketing-Travel	\$ 15,000	\$ 15,000	\$ 15,000	16
17	\$ 3,485	\$ 3,051		17	Marketing-Other				17
18	\$ 11,516	\$ 8,629	\$ 25,000	18	Contracted Services	\$ 36,750	\$ 36,750	\$ 36,750	18
19	\$ 6,402	\$ 19,800	\$ 20,000	19	Legal	\$ 20,000	\$ 20,000	\$ 20,000	19
20		\$ 35,000	20	Land Sale Commissions	\$ 35,000	\$ 35,000	\$ 35,000	20	
21		\$ 14,000	21	Land Sale Closing Costs	\$ 14,000	\$ 14,000	\$ 14,000	21	
22	\$ 145	\$ 287	\$ 2,000	22	Development and Communications	\$ 2,000	\$ 2,000	\$ 2,000	22
23		\$ 2,000	23	Office Supplies and Equipment	\$ 2,000	\$ 2,000	\$ 2,000	23	
24		\$ 1,200	24	Utilities	\$ 900	\$ 900	\$ 900	24	
25	\$ 1,301		25	Bad Debt				25	
26	<b>\$ 52,968</b>	<b>\$ 63,885</b>	<b>\$ 184,200</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>\$ 180,650</b>	<b>\$ 180,650</b>	<b>\$ 180,650</b>	26	
27			27	<b>CAPITAL OUTLAYS</b>			27		
28	\$ 73,004	\$ 32,590	\$ 100,000	28	Engineering/Consultants	\$ 100,000	\$ 100,000	\$ 100,000	28
29	\$ 3,040,497	\$ 1,082,337	\$ 2,750,000	29	Land Acquisition/Development	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	29
30		\$ 16,783	\$ 10,000	30	Facility Improvements	\$ 5,000	\$ 5,000	\$ 5,000	30
31		\$ 250,000	31	Partnership Projects	\$ 500,000	\$ 500,000	\$ 500,000	31	
32	<b>\$ 3,113,501</b>	<b>\$ 1,131,710</b>	<b>\$ 3,110,000</b>	<b>TOTAL CAPITAL OUTLAYS</b>	<b>\$ 3,105,000</b>	<b>\$ 3,105,000</b>	<b>\$ 3,105,000</b>	32	

33				33	DEBT SERVICE						33
34	\$ -00	\$ -00	\$ 2,250,000	34	Building Construction-Loan						34
35	\$ -00	\$ -00	\$ 187,041	35	Other Debt Service	\$ 150,000	\$ 150,000	\$ 150,000			35
36	\$ -00	\$ -00	\$ 2,437,041	36	TOTAL DEBT SERVICE	\$ 150,000	\$ 150,000	\$ 150,000			36
37				37	TRANSFERRED TO/FROM OTHER FUNDS						37
38	\$ -00	\$ -00		38	Transfer to Other Funds						38
39	\$ -00	\$ -00	\$ 12,959	39	General Operating Contingency	\$ 50,000	\$ 50,000	\$ 50,000			39
40	\$ -00	\$ -00	\$ 12,959	40	TOTAL TRANSFERS AND CONTINGENCY	\$ 50,000	\$ 50,000	\$ 50,000			40
41	\$ 3,211,050	\$ 1,320,157	\$ 5,877,909	41	TOTAL EXPENDITURES	\$ 3,612,873	\$ 3,612,873	\$ 3,612,873			41
42		\$ (222,592)		42	<i>Prior Period Adjustment</i>						42
43	\$ 2,105,996	\$ 5,516,590	\$ 895,953	43	UNAPPROPRIATED ENDING FUND BALANCE	\$ 657,282	\$ 657,282	\$ 657,282			43
44	\$ 5,317,046	\$ 7,059,339	\$ 6,773,862	44	TOTAL REQUIREMENTS	\$ 4,270,155	\$ 4,270,155	\$ 4,270,155			44
150-504-031 (Rev 12/09)											

FORM  
LB-30

**SPECIAL FUND RESOURCES  
RESOURCES AND REQUIREMENTS**

Port Of The Dalles

Marina

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2017-2018		
Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year:14-15	First Preceding Year 15-16					
<b>RESOURCES</b>						
1	\$ 40,808	\$ 69,610	\$ 132,930	1	Beginning cash on hand* (cash basis) or	\$ 54,500 \$ 54,500 \$ 54,500
2				2	Net working capital (accrual basis)	
3				3	Previously levied taxes estimated to be received	
4	\$ 325	\$ 678	\$ 250	4	Interest from Earnings	\$ 500 \$ 500 \$ 500
5	\$ 133,958	\$ 129,702	\$ 62,209	5	Marina Revenue	
6	\$ -00			6	Grants	
7	\$ 245	\$ 60	\$ 300	7	Miscellaneous Income	
8		\$ 1,050		8	Special Project Assessment	
9	\$ 175,336	\$ 201,100	\$ 195,689	9	<b>TOTAL RESOURCES</b>	\$ 55,000 \$ 55,000 \$ 55,000
10				10	<b>REQUIREMENTS- Marina Operations</b>	
<b>PERSONAL SERVICES</b>						
11				11	Executive Director	
12	\$ 6,402	\$ 7,639	\$ 5,000	12	Admin/Marina Specialist	
13	\$ 15,936	\$ 16,775	\$ 9,652	13	Maintenance Supervisor	
14	\$ 10,021	\$ 10,539	\$ 10,000	14	Maintenance Personnel	
15				15	FICA- Employer	
16	\$ 2,515	\$ 2,715	\$ 1,600	16	PERS-Employer	
17			\$ -00	17	Health Insurance	
18	\$ 6,000	\$ 10,584	\$ 2,400	18	Workman's Comp	
19	\$ 37	\$ 37	\$ -00	19		
20				20		
21	\$ 40,911	\$ 48,289	\$ 28,652	21	<b>TOTAL PERSONAL SERVICES</b>	\$ -00 \$ -00 \$ -00
22	1.25	1.25	1.25	22	Total Full-Time Equivalent (FTE)	0
<b>MATERIAL AND SERVICES</b>						
23				23	Account & Audit	\$ 500 \$ 500 \$ 500
24	\$ 300	\$ 302	\$ 300	24	Contracted Services	
25	\$ 665	\$ 1,680	\$ 71,001	25	Bad Debt Expense	
26			\$ 500	26	Development & Communication	
27		\$ 185	\$ 300	27	Dues, Fees, Subscriptions	
28	\$ 62	\$ 113	\$ 350	28	Insurance- Prop Liability	\$ 3,000 \$ 3,000 \$ 3,000
29			\$ 3,000	29	Legal	\$ 500 \$ 500 \$ 500
30	\$ 3,871	\$ 3,113	\$ 6,000	30	Maintenance	\$ 2,100 \$ 2,100 \$ 2,100
31	\$ 5,360	\$ 6,272	\$ 5,000	31	Travel	
32	\$ 110	\$ 15	\$ 200	32	Utilities	
33	\$ 17,997	\$ 22,393	\$ 15,000	33	Office Supplies and Equipment	
34	\$ 103	\$ 99	\$ 250	34		
35				35		
36	\$ 28,468	\$ 34,172	\$ 101,901	36	<b>TOTAL MATERIALS AND SERVICES</b>	\$ 6,100 \$ 6,100 \$ 6,100
<b>CAPITAL OUTLAYS</b>						
37				37	Facility Improvements/Equipment	
38	\$ 11,894	\$ 1,728	\$ -00	38		
39	\$ 11,894	\$ 1,728	\$ -00	39	<b>TOTAL CAPITAL OUTLAYS</b>	\$ -00 \$ -00 \$ -00
<b>TRANSFERRED TO OTHER FUNDS &amp; DEBT</b>						
40				40	Debt Service	
41	\$ 11,621	\$ 11,621	\$ -00	41	General Operating Contingency	\$ 30,000 \$ 30,000 \$ 30,000
42			\$ 15,000	42		
43	\$ 11,621	\$ 11,621	\$ 15,000	43	<b>TOTAL TRANS, DEBT AND CONTINGENCY</b>	\$ 30,000 \$ 30,000 \$ 30,000
44	\$ 92,894	\$ 95,810	\$ 145,653	44	<b>TOTAL EXPENDITURES</b>	\$ 36,100 \$ 36,100 \$ 36,100
45	\$ 12,831			45	Prior Period Adjustment	
46	\$ 69,610	\$ (95,810)	\$ 50,136	46	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	\$ 18,900 \$ 18,900 \$ 18,900
47	\$ 175,335	\$ -00	\$ 195,689	47	<b>TOTAL REQUIREMENTS</b>	\$ 55,000 \$ 55,000 \$ 55,000

150-504-030 (Rev 10-16)

\* The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.