

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
August 14, 2013
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, David Griffith, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Michael Held, Assistant Project Manager; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Kathy Ursprung

Pledge of Allegiance: Commissioner Weast

AGENDA CORRECTIONS or ADDITIONS

None at this time

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the calendars for August and September 2013.

VISITOR'S BUSINESS

None at this time

MEETING MINUTES

Commissioner McCavic pointed out that the July, 2013 minutes stated she was nominated for Treasurer but elected as Secretary for 2013-14. Staff will make the correction.

Motion to approve the July 10, 2013 Regular Meeting Minutes as amended. M/G.Weast, S/K.McCavic. Motion approved unanimously.

FINANCIALS

Andrea Klaas and Angie Wilson reported on July 2013 financials. The 2013-14 budget has been broken down for more detail; audit material will be delivered to Nate tomorrow.

STAFF REPORT

1. *Resolution #2013-005/Authorizing Port Representation as part of International Trade Mission:*

Motion to approve Resolution #2013-005 Authorizing Port Representation as part of International Trade Mission. M/M.Courtney, S/D.Griffith. Motion approved unanimously.

2. Vertical Housing Zone: Andrea Klaas reported that the City of The Dalles recently approved Resolution #13-027 adopting a vertical housing zone in the central business district. The Commissioners requested Andrea have Dick Gassman attend the September to provide more information on taxing dollars.
3. *Monthly Highlights* – Andrea Klaas reported that she attended the Oregon Economic Development Association Summer conference in Corvallis. The conference focus was on International Trade, OSU Advantage program and food processing; met with Ron Schmidt and Brian Goodwin to talk about Project Endeavor; met with Mary Merrill and a representative for a company that invests in regions where New Market Tax Credits exist – which is a large portion of

The Dalles; Commissioner McFadden, Michael and Andrea met with Ray Buhager, the Oregon Port's lobbyist. Issues presented to him were, wetlands that have Federal oversight; flowage easements; FEMA mapping and Scenic Area funding.

4. *Development Update:* Michael Held reported no big changes to North Chenoweth progress. PUD plans received and a meeting with all utilities has been scheduled for 8/15/2013. Bid documents in process, Bids expected to go out by end of August; Quarterly newsletter from the Port will start going out in September. Newsletter to be distributed widely electronically with targeted mailings; 30-60 second video spots on Port's available properties will be prominently featured on website, Facebook, Twitter, Youtube, etc.; upgrading our membership affiliation with Loopnet.com to allow our properties to be seen by anyone accessing the site; Wetlands update-OIB grant submitted, Tech Advisory Committee meeting in September, meeting with property owners to determine their financial commitment. Dept. of State lands has been a tremendous partner to the Port enabling us to engage in such a proactive effort in addressing wetland issues; participated on the interview committee to place a new RARE planner with The Dalles Main Street. The Dalles Main Street, MCEDD and the Housing Authority all received their first choices.
5. *Marina Update:* Kathy Norton updated the Commission on activities at the Marina; Sea lion still an issue. Will meet with a representative from the Marine Mammals Stranding Network on 8/17/2013 so she can assess the situation; the mechanical locking system for the west Marina gate has been installed and seems to be working well; guest moorage power appears to be up and running for credit card payments.
6. *Reports of Committees:*
 - a)Urban Renewal – Commissioner Weast: Last meeting cancelled
 - b)Chamber of Commerce – Commissioner McFadden: Chamber continues to move forward. The car show was great success, new entries and participants filled the local hotels.
 - c)Wasco EDC – A.Klaas: Met with Wasco County Planning to look at commercial/industrial property outside the incorporated areas; discussions on what would it take to implement Destination Resort zoning; and discussion on economic impact of festivals in Wasco County.
 - d)Community Outreach Team – A.Klaas/Commissioner Weast/Commissioner McFadden: Final meeting last Friday. Meeting scheduled with Oregon and Washington delegations for discussion on policies, urban growth/Scenic Area and flowage easement.

7:55PM – Break

8:05PM – In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

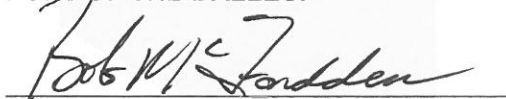
8:55PM – Back to Regular Session

COMMISSION CALL

- 1.President: Need to schedule the Executive Director Evaluation
- 2.Commissioners:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:00PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:



David Griffith, Secretary
Board of Commissioners